

The following are my personal notes, not official minutes. For official minutes, see the Delanco Township website or visit the township offices at 770 Coopertown Road.

Board of Health meeting was held before this meeting. All TC members are members of the Delanco Board of Health.

Janice Lohr appointed Delanco Board of Health secretary

Burlington County Board of Health will be the inspection agency for the Delanco Board of Health for 2012.

Lohr: Rabies Clinic was held in November – 160 were given out – a record number
Open to the public

Closed to the public

Adjourned

TOWNSHIP COMMITTEE MEETING – January 9, 2012

ROLL CALL: Hinkle, Jass, Templeton, Fitzpatrick, Lord

Also Present: Mr. Schwab, Twp. Administrator; Mrs. Martin, Deputy Municipal Clerk; Mr. Denton, Township Engineer, Mr. Heinold, Township Solicitor, Mr. Fenimore, Department of Public Works; Mrs. Lohr, Municipal Clerk; Chief Sacalis, Delanco Police

COMMENTS - PROFESSIONALS COMMENTS

Heinold

– State court tax appeal is being settled

-Issued suit against Rivers Edge – developer and bond company - mainly for not paving streets. Bond company counsel is having same trouble reaching developer. I've been in touch with Homeowners Association

Denton:

-Started Laurel between Walnut and Union – Community Development Block Grant - driveway aprons may be able to be done. Sidewalk will be.

-Hickory Street – drainage – can issue findings report for recommended improvements. Will be submitting proposal.

TOWNSHIP ADMINISTRATOR COMMENTS - Richard Schwab

-Assessment report from tax assessor– average assessment is down ½%

-There is a cancellation resolution in consent agenda to cancel some unspent funds from 2011 to reappropriate them in 2012.

-Animal Control contract with Willingboro will be expiring. Will go month to month after that .

-JIF training for management – John and Richard will attend.

-Innoculations for hepatitis and tetanus for employees through safety committee funds. Funds are available for police, but not for public works. Still seeking grants and Mike has been, but asking for authorization to move forward for safety of our employees.

Motion passed unanimously

- DEPARTMENT HEADS

1. Police

-end of year report for 2012 will be tweaked to provide more information

2 .Public Works

-cleaning up vehicles –

-removed four trees for Shade Tree and one stump

-picked up 2700 cubic yards of leaves – no problems

-trimmed 67 trees so vehicles don't run into them (snow plows)

-30 cubic yards of chipped up Christmas trees

-replaced one sign

-Willingboro rebuilt the storm drain on Delaware and Walnut – did an excellent job and saved us \$1000. Used a magnet and had a machine that heated up the asphalt.

-Shade Tree arborist will be training public works employees in new techniques for trimming.

Fitzpatrick: Is the one on the riverfront property on Delaware going to be trimmed?

Jass: Recreation is looking into that. Weather has been an issue.

Schwab: Shade Tree wants to keep that tree. Trimming it was in the sidewalk deal.

Fenimore: Someone was going around trimming trees leaving brush all over and logs. He left a mess. I'm going to send Phil a letter.

Hinkle: I saw them there today.

Fenimore: I think they removed 15 trees.

Hinkle: Are street signs are gone.

Fitzpatrick: Third Street has no street signs at all.

Fenimore: We skipped it. We're going to get back into it. Delran asked if we would consider sharing a street sign machine with them and Riverside. You need to put in 3 inch street signs now, and they all have to be replaced by a certain date. You are supposed to go out at night and see how much reflection you are seeing. They want you to buy a machine to measure the reflection.

Fitzpatrick: It makes sense. At night, baby boomers can't read them.

Jass: Keep us informed. Have you reached out to Cinnaminson with their paving equipment?

Fenimore: Yes, but you have to haul your own asphalt and need a big dump truck.

Jass: How about for patchwork?

Fenimore: Don't need it.

3. Municipal Clerk

Lohr- Contract for owner-occupied units will be renewed (COAH)

-Artemis system training for Kitty and Janice – move to paperless

COMMENTS - TOWNSHIP COMMITTEE

Fitzpatrick:

-Attended Senior Christmas luncheon – no program this year since they wanted to

socialize. Their meeting is tomorrow at 12

-Trip to Florida for the holidays

Hinkle:

-Sewerage meets tomorrow night. Rates will probably be going up very slightly. The minimum is going up to \$10 a quarter. We haven't had a raise in years and have a lot of work to do.

Lord:

-Jan. 4 DYSA meeting – winter basketball going well; some mixup with postal carriers.

-School Board meeting upcoming– will take request from Rec to use the gym at Walnut on Wednesday evenings for activities for the whole community. Volleyball is at Pearson now on Wednesdays.

-At School Board meeting will ask about evaluating internet costs to see if they can get a better deal

-DYSA is looking for spring sponsors.

Templeton:

-Safety JIF breakfast – Feb. 2

-Safety seminars to be held for elected officials – RSVP to Nancy

-OSHA citations – mostly to the fire department even though they have a private insurer

-Environmental Advisory Board – discussed state report on The Dunes.

Jass:

-Dunes subcommittee is Jan. 17; most meetings are reorganizations. Moment of silence for Tony Canoni

Fitzpatrick: Joe Bussler emailed about the party at his house.

Jass: I will check and advise you.

CONSENT AGENDA:

ORDINANCE 2012-1 TO AMEND “AN ORDINANCE OF THE TOWNSHIP OF DELANCO PROVIDING FOR AND DETERMINING THE RATE OF COMPENSATION OF OFFICERS AND EMPLOYEES” *1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR FEBRUARY 6, 2012 - 7:30PM

RESOLUTION 2012-30 SPECIFYING THE SALARIES OF EMPLOYEES WITHIN DELANCO TOWNSHIP

RESOLUTION 2012-31 RESOLUTION TO CANCEL CERTAIN 2011 BUDGET APPROPRIATION BALANCES

RESOLUTION 2012-32 AUTHORIZING APPOINTMENT OF CHARLES A. McCULLOUGH, APPRAISER FOR TAX APPEAL LITIGATION

RESOLUTION 2012-33 RESOLUTION AUTHORIZING AN APPLICATION TO THE NJ DOT SAFE ROUTES TO SCHOOL PROGRAM

RESOLUTION 2012-34 RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN MUNICIPAL OFFICIALS DISCUSSING TOWNSHIP BUSINESS

Heinold: This results from a court case. Emails among members in Evesham Township were determined to be a violation of the Open Public Meetings Act. All municipalities are required to have an email policy in effect. Delanco has been very good about this. Rolling emails shouldn't be replied to. Emails regarding legal matters should come directly to me and others should go to Richard. Response should be individual to avoid problem with rolling email.

RESOLUTION 2012-35 REDUCE PERFORMANCE GUARANTEE FOR CREEKSIDE AT DELANCO, BLOCK 1802, LOT2

RESOLUTION 2012-36 AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX BALANCES LESS THAN TEN DOLLARS PURSUANT TO N.J.S.A 40A:5-17.1

PAYMENT OF BILLS
ACCOUNT

AMOUNT 2011 GENERAL \$100,742.69 PAYROLL 105,504.04 DOG TRUST 427.00
RECREATION DEVEL. 550.00

Amount 2012 General \$569,698.71 Capital 20,024.14 Trust 1,196.45

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA

APPROVAL OF MINUTES - 12/19/2011 : Fitzpatrick abstained

MEETING OPEN TO THE PUBLIC

Resident of Charles Circle: Fire hydrant – Newtons Landing is paying the water company and the fire department for the same service. When the planning board and developer set up NL, it is in effect a gated community. As set up, the association would be responsible for everything. Why are we paying the water company and then the fire tax for the same thing?

Jass: Not familiar with the HOA documents. I know that it's a gated community. I have to refer to our solicitor.

Heinold: Fire district is responsible for hydrants, not the township. Because The Point is private, those hydrants are on private land. We collect the fire tax, but don't control it.

Templeton: Fire is a separate taxing authority.

Resident: I don't understand why we pay twice. Since we are private, we are responsible for our own streets and curbs.

Heinold: For maintainence.

Resident: Shouldn't we get a tax credit?

Heinold: No, because it's private property. That's the way it was set up.

Resident: Can we do away with the community?

Heinold: I can't advise on that.

Jass: Tues, 24th at 7:30 is the fire meeting.

Resident of Second Street: Good point about hydrants. They are in easements to NJ American. Update on restaurant. Up for lease. If we don't get a tenant, we will have to convert to COAH residence. Thanks to Kate and Joan for giving them as much business as you did. We put in seven years and they have been brutal.

Hinkle: Susan even went to the train station and gave out flyers.

Fitzpatrick: Baccio's closed in Cinnaminson. Economy is like that right now.

Resident: Spoke with vendors who did the linen services. They say the new restaurants do well for 30-60 days and then they fall off. Many restaurants have closed. Madison isn't doing well either. Creekside - doing paving and on to maintenance bond.

MEETING CLOSED TO THE PUBLIC CORRESPONDENCE

Lohr:

-Edward Stiple dropped a letter - appreciation for government services and public works department for excellent maintenance.

DISCUSSION ITEMS:

1. UPDATE: FIELD OF DREAMS PROJECT PHASE II (Field House) PHASE III

(Continuation of Fields)

Denton: I will prepare a memo outlining where we are and what Rec has decided.

Restroom, water and sewer service. Trying to establish rationale for fair share... needs a higher level meeting. Building is the one recommended by Scott Taylor.

Fitzpatrick: Presentation was done before Township Committee

Denton: Punch list on Phase 1 almost done - waiting for Verizon to move their wires. Reseeding and fertilizing will be done in the spring.

Fitzpatrick: My recall is that we weren't sure what grant money would cover.

Township Committee agreed to pay balance if reasonable from Open Space fund.

Jass: Should move forward with Phase III

2. PET-AID DROP-OFF

Fitzpatrick: Article in *Burlington County Times* for pet aid like a food bank for pets so families don't have to surrender their pets to a shelter. Delanco Municipal Building could have a box. Catholic Charities doesn't take pet food. I asked Peter Fritz to come tonight since he is familiar with the program.

Fritz (employee of American Red Cross): Program is part of Red Cross in Burlington County. My family also does foster family work. With the economy as it is, the shelters are overwhelmed with pets. Whatever we can do is a good thing.

Program deals with feeding, but also preparation if there is an emergency with your pets. We work with CART program and Office of Emergency Management. Not just dogs and cats - equestrian program, birds, hamsters, etc. Red Cross learned through Katrina that people won't leave their pets so it is helpful to have parallel services to care for pets. They offer low cost chipping services as well. Last few

years, the Red Cross has done a holiday pet food drive – food, blankets, toys.

Jass: Are there programs for veterinary?

Fritz: Not sure. This program also leads to an awareness of all we do for veterans and blood drives...

Fitzpatrick: Township could do chipping here which would allow residents to get their pets chipped at a very reasonable cost.

Fritz: I would deliver the food as the local liaison.

Jass: Update on grants?

Lord: submitted sidewalks, Safe Routes and equipment for Pennington. Streetscape is for Transit.

Fitzpatrick: Through the county

ADJOURNMENT

Submitted by Maureen Barrett