

The following are my personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Rd.

Delanco Township Committee October 7, 2013 started

Present: Ciancio, Templeton, Jass, Dillenbeck, Fitzpatrick

Also Present: Mr. Schwab, Township Administrator; Mrs. Martin, Deputy Municipal Clerk; Mr. Fox, Township Engineer; Mr. Heinold, Township Solicitor; Chief DeSanto, Delanco Police; Mr. Fenimore, Spt. of Public Works

MOMENT OF SILENCE

In memory of the victims of the September 16 Navy Yard attack

SPECIAL PRESENTATIONS

I. DELANCO FIRE COMMISSION/FIRE DISTRICT NO. 1 – PROPOSED PURCHASE OF NEW FIRE TRUCK

Chief Ron Holt: Commissioners are putting up a proposal to taxpayers so we can purchase a new fire truck. Right now we are using a 1990 Penfab – both companies that made it are out of service. Our 1998 is 15 years old; if that goes down we are counting on a truck that is 25 years old. Notice will go out to district; vote Oct. 22 at fire house to vote yes or no. Looking for support from township. It will be a year to get the truck. Recommendation is to buy a pumper every 20 years; ladder every 25. Templeton: For the 22nd, is that a normal voting day?

Holt: A couple of hours – special election 6-7:30.

Templeton: Normal voting process?

Holt: Yes

Templeton: Voting booth? Sounded like you had to come to a meeting to vote as it was described.

Holt: Yes, voting booth

Jass: An hour and a half to vote

Fitzpatrick: Attorney explained as an alternative method and less expensive method rather than having a ballot question. By publishing and announcing at public meeting

Templeton: Same category of election as usual?

Holt: Yes

Ciancio: Will there be a notice in newspaper for public?

Randy Johnson: Board in town hall, fire house out front. By doing it now, if approved, we can pay for chassis up front, saving up to 20% depending on manufacturer. Published in Fire House board, Burlington County Times and Beverly Bee

Lohr: Can put on electronic board and website if township has no objection as well as email blast.

Township Committee is in favor.

Jass: Stays in cap.

Johnson: No rate increase because of the truck. Rate stays the same.

II. DELANCO U11 SOCCER TEAM CHAMPIONS – names were announced and certificates awarded.

Coach thanked John Fenimore for maintaining the fields and the Township Committee for the work in establishing them.

Fitzpatrick: Youth makes Delanco special.

Dillenbeck: 600 hotdogs from Deitz and Watson available for Community Day at the fire house.

ORDINANCE 2013-10 CREATING CHAPTER 256 GOVERNING “TAXATION” 2ND READING BY TITLE ONLY AND PUBLIC HEARING

Fitzpatrick: Disabled veterans ordinance

HEARING OPEN TO THE PUBLIC FOR ORDINANCE 2013-10 - none

HEARING CLOSED TO THE PUBLIC

Passed unanimously

ORDINANCE 2013-11 AMENDING CHAPTER 295-33 GOVERNING SCHEDULE OF “NO PARKING CERTAIN HOURS” AREAS 2ND READING BY TITLE ONLY AND PUBLIC HEARING

Fitzpatrick: Everything on the first perpendicular block to Delaware Avenue.

Templeton: Signs were there

Fitzpatrick: 9pm – 8am

Ciancio: This has been amended? Shouldn't this be reported as an amendment?

Heinold: Two ways to do this. We amended before we formally introduced.

Ciancio: This ordinance says no parking is allowed on the streets beside the mansion. I disagree. It should be parking available for streets abutting the mansion. I'm not sure of the reason for changing that.

Fitzpatrick: As it now stands, the signs are there.

Ciancio: Original ordinance stated that. Some discussion has taken place. What is the reason for the change?

Heinold: The no parking provisions are a tool police can use to keep the attractive nuisance of the Delaware River safe at night. They can recognize a car that shouldn't be parked there. Under the full build out of the mansion project including the townhouses.

Ciancio: So you are trying to keep nuisance parking there?

Heinold: Yes. It may be

Ciancio: I heard certain cars would be allowed if the police recognized them. That would seem to be discriminatory. It should apply to all cars.

Dillenbeck: I agree with that.

Ciancio: If a resident parks there, your discretion would be not to ticket them.

DeSanto: Yes, but not all of the time.

Ciancio: Why would

DeSanto: To try to eliminate transients/

Ciancio: If I park there, I will get a ticket.

DeSanto: Temporary parking.

Ciancio: That's discriminatory.

Dillenbeck: Residents who live there are parking there. We didn't have an ordinance. We should look one more time. We should grant permission to residents to park there.

Ciancio: Is it a public street?

Dillenbeck: I remember when you could park there, you couldn't even walk there.

Ciancio: Is it or is it a non-parking?

Templeton: Situation of resident parking only applies to one or two residents who park in front of their house. This codifies the signs there now. It is an issue for the residents who live there. There is a lot of noise and misbehavior.

Ciancio: (missed this)

Templeton: Then you are asking for another layer of bureaucracy.

HEARING OPEN TO THE PUBLIC FOR ORDINANCE 2013-11

HEARING CLOSED TO THE PUBLIC

Ciancio: no Dillenbeck: no Jass: no Templeton: yes Fitzpatrick: yes

Heinold: Let's confer with the chief and resolve the issue.

Fitzpatrick: We need to issue permits. Randy Cherkis said that he thought the new residents would like it if there is no parking there.

Heinold: If it's on all of those streets, and there are only two residents...if we institute some kind of resident parking, that would address both issues

Fitzpatrick: We'll look at permits for Devinneys and Walshes.

Lohr: Doug needs to write the ordinance and set up the terms.

COMMENTS AND REPORTS:

COMMENTS - PROFESSIONALS COMMENTS

Heinold:

-no decision on Dunes litigation

-many issues due to Dietz and Watson fire – working together to move things forward

Fox:

-Field of Dreams – phase 2- plans approved – safety fence is up, construction trailer and portapotties are secure. Nov. 4 was completion date; they won't make that.

Much conversation between Taylor Design Group and builder. Utilities and foundation work will start, but building parts not due until November.

Fitzpatrick: I met with builder and asked to move up to mid October. Contractors and developers don't really care.

Fox: \$500/day

Heinold: Working with Chris

Fox: Hickory Street drainage proposal – looking for funds, got directed back to county

-(missed an item)

-Rivers Edge – another punchlist- issues were addressed – water meter is still to be raised. Scott Taylor concerned about reseeding. They need to establish the grass.

-Zurbrugg – meeting with developer and his contractors

-Laurel Street – received \$65,000 grant for phase two. Waiting for county to sign off.

- Grants – reapplied for sidewalks by train station. Applied for paving and handicapped ramps Washington and (missed it)
- Finished tax map – waiting for comments from assessor
- Included Boggs Ditch and waterfront in our mitigation plan
- underground storage final report to DEP next week

-TOWNSHIPADMINISTRATOR

- Finally received funds for phase one from Green Acres (two payments a year on loan for 30 years.) County award for phase 3 - \$300,000.
 - tax assessor
 - 2014
 - Best practices list
- Fitzpatrick: plans for phase three were submitted with grant.
Schwab: That was a sketch. All of the users need to sit down and final plans need to be drawn.

COMMENTS - DEPARTMENT HEADS

1. Police

- Oct 26 10-2 prescription take back
- Bicycle registration at community day – email blast and flyer through schools
- New Class 2 officer was hired
- Yard Sale – tried strategies around fire house – traffic congestion – school parking lot was used for parking. Brought in an extra officer to help out. In future, Class 2 officer will be used (cheaper rate).

2.Public Works

- half ton of asphalt
 - new stop signs
 - cut township 4 times; 3 residents
 - clean up day – only one dumpster, but three tons of tv's and computers, 67 tires
- Fitzpatrick: tires on Washington Street now
Fenimore: Two days for fall softball, but haven't seen anyone there. Trails are ready at West Ave – new attachment for tractor.
- One community service this month
 - One tree
 - Cleaned 8 storm drains.
 - Some streets were cleaned.
 - Storm drain at Hickory is collapsed. Will investigate.
 - Dietz and Watson – barricade, gator loan, portapot - 62 loads of compost. Country hauled 81 and they are four times the size.
 - Compost is ready for fall fest.
- Fitzpatrick: Can you sweep for 5k run?
Fenimore: Yes. We will clean the gazebo.
Fitzpatrick: Needs a heavy duty powerwash. I did it a few years ago. Cedar roof needs to be done. When that's done, I'll get the money
Sat. Nov. 2 rabies clinic.

Community Day – pamphlets for single stream recycling, but the ordering is done. We will focus on email blast since that is our way to communicate. Fitzpatrick: Ask them to try to order.

Lohr: With fire, impact on office of OPRA requests, over 10,000 copies of records. Hopefully, we are on the downside of the curve. The largest OPRA request we've ever had.

Fenimore: When we go to single stream, what about yellow buckets.

Fitzpatrick: Coordinator was hoping township could use them for brush.

Fenimore: Not practical.

Lohr: People are asking about yellow buckets. Township does own them.

Fenimore: Both options, return to garage or keep.

Fitzpatrick: People will use them.

3. Municipal Clerk

COMMENTS - TOWNSHIP COMMITTEE

Jass:

- Attended update on Dietz and Watson hosted by county – progressing- considered a dry site.

- Attended OEM meeting – discussed Dietz and Watson fire

- Positive Press – Delanco school children did thank you for fire department

- Prepared for collective bid for electrical service – new company Gabriel

- Fall fest Oct. 19th. Wristbands at Browns or 7Eleven

- Rec will attend Community Day as well. Can purchase wristbands for \$3 in advance that day for fall fest.

Dillenbeck:

- Endorse fire truck purchase.

- Community Day

Templeton:

- Attended OEM

- Attended Deitz and Watson meeting

- Court

- Joint Insurance Fund – planning health and wellness day Nov. 8 11am-2pm open to public. Flyers and info

Fitzpatrick: Can I announce at seniors meeting?

Templeton: Yes

Ciancio: Nothing to report

Fitzpatrick:

- Attended DYSA's pig roast and there meeting 242 children registered for soccer

- Attended Fire Commissioners meeting

- Blood Drive – courtroom was evaluated

- Meet the Mayor at Rivers Edge – people are happy with issues that were resolved; they like the quiet

- History meeting – working on Indian presentation. Took Janice’s suggestion.
- EMS meeting
- Three weddings
- Mock Election – Friday at 9:30am. Asked Diane Allen to attend. Only 28 students this year. Janice will guide through municipal end and Eric will do the police side.
- Dietz and Watson – residents would like to write letters to thank them for advising us through Twitter and Facebook. They appreciate that the clean up was faster than anticipated.
- Delran ChickFila – benefit for fire
- Alice Smith Riverside Historical – Nov. 27 2-5pm opening watchcase factory building
- August letter from civil forfeiture - \$300+ dollars – DeSanto got this.

Resident of Delaware Ave: Disappointed that no parking ordinance didn’t pass this evening. You should walk a mile in my shoes. Last night it was 11:30 when the door slammed and the band of youth went by screaming. It’s every night and large groups. My guests park behind the house or on the next block. I’m disappointed that the police don’t have this tool to do their jobs. It’s been better since the street ends close at 10:00 and that is being enforced. You’ve asked the residents of an R-1 zone to deal with the density of a 26 units + 8 in the next block. It would be nice to do this one small thing to help the residents have the quality of small town life that everyone runs on when they run for office. They might enjoy a little quiet too.

Jass: Not the issue of not parking. Committee is addressing, but not this evening. We all feel that something has to be done. Perhaps looking into permit parking with more residents. It’s not as if it isn’t being addressed. I’m sure the mayor will agree.

Fitzpatrick: The police have the discretion to do a lot of things in town. I understand density. I know that the riverbank isn’t the only one with parties and slamming doors. I live it every day and every night.

Ciancio: We will address it to the benefit of the residents there. I don’t want to violate civil rights. I don’t think it’s right for the police to have that discretion. I don’t think they have that discretion when someone is speeding.

Johnson : Quick question –Rivers Edge accepted yet?

Fitzpatrick: Not yet.

Johnson: Have them mark out 67 spaces that are allowed. That will be a problem for fire. It’s shown on the plans. Right now, they park anywhere.

Fox: I will look into that.

Fitzpatrick: Once that’s established, you will have to give warnings before you ticket.

Johnson: I handed out warnings, but that was a waste of time.

Lohr: Commisioners aren’t paying for those hydrants now.

PUBLIC COMMENT STATEMENT

**MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE
COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC**

CONSENT AGENDA ITEMS
RESOLUTION 2013-110 AUTHORIZING THE APPOINTMENT OF POLICE OFFICER
CLASS II

RESOLUTION 2013-111 SPECIFYING THE SALARIES OF CERTAIN EMPLOYEES
WITHIN DELANCO TOWNSHIP

RESOLUTION 2013-112 REFUND OF TAX OVERPAYMENTS

PAYMENT OF BILLS
ACCOUNT AMOUNT
GENERAL \$897,912.60 PAYROLL 6,830.26 PUBLIC DEFENDER FUND 195.35 DOG
TRUST 6,650.00 TRUST 1,645.00 MCPL OPEN SPACE 10,988.00

APPROVAL OF MINUTES 9/09/13 & 9/16/13
APPROVAL OF DEPARTMENT REPORTS

AUTHORIZE MUNICIPAL CLERK TO ADVERTISE FOR VARIOUS VOLUNTEER
BOARD POSITIONS AND INITIATE RFP PROFESSIONAL SERVICE PROCESS FOR
2014 APPOINTMENTS

APPROVAL OF CONSENT AGENDA

REPORT ON RECEIPT OF BIDS FOR MAPLE AVE NJDOT IMPROVEMENT PROJECT

RESOLUTION 2013-113 AWARD OF BID AND CONTRACT FOR IMPROVEMENTS
FOR MAPLE AVENUE RECONSTRUCTION PROJECT

8 bidders – base bid (missed firm from Swedesboro) \$195,000 state grant –
recommend to go with low bid. Can do change orders to bring it down to that
number – only do two blocks and use help of Public Works
Fenimore: Disappointed that we couldn't get the whole street.
Fox: Asphalt has skyrocketed. Original riverside to Third Avenue.
Passed unanimously

CORRESPONDENCE - none

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO -
none

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

DISCUSSION ITEMS:

1. DISCUSSION OF CY 2013 BEST PRACTICES INVENTORY WORKSHEET(
Schwab: Requirement is for review by governing body – CFO and I approve and
submit. 50 questions - yes, no, perspective or NA . Need to have a total of 90% yes
or perspective or NA. We believe that we have 42 in that category so have a score
high enough for state aid.

Shared service – Construction code official

Police – Efficient job with contract – yes

Personal use of vehicles as per IRA– yes

Best practices regarding use of our solicitor – perspective – we will work on having a policy this year though we are already following best practices for use.

Heinold: As I read through that report, where municipalities had issues: method of payment not on hourly basis and making sure that there is check and balance when the bills come in.

Fitzpatrick: When I reviewed Birdsall’s bills years ago, there were duplicates.

Heinold: Goal is getting the service you pay for

Schwab: Pass local ordinance on what can be contributed to candidates rather than going by state law. Right now that’s no.

-Website – tremendous

-Annual training for officials – no mechanism to enforce – can’t be kicked out of office.

Ciancio: Required to attend JIF?

Schwab: No, but there is a financial penalty

-Codification – we do annually

-Settlements are 2% or less

-Conference with auditor

-Accounting manual – no right now. Working with auditor.

-Bidding for note sale – perspective – did what we needed to, but didn’t have it as a policy. We have enough trouble getting one bank to bid.

-Energy market – Marlene is doing that

-Finance committee to meet monthly – perspective – Bob Hudnell and I will discuss. It would be great. You are interested and available.

-Audit report – correct

-CFO always provides info to auditor

-Purchasing cards – Perspective – Yes, we will discuss.

-Grant money – always get it back now.

-Disclose budget –yes

-Prepare budget – policy memo for surplus use

-Future budget – multiyear projection

-Don’t guarantee debt of other entity-na

-Monthly budget report – yes

-Reassessment – yes

-Multiyear capital plan – No, cost tens of thousands of dollars. It would be great to have that, but not the top priority

Fitzpatrick: If state would provide funds.

Schwab: Put money aside for snow removal – John has salt set aside now. By the time we got to the budget, winter was over. Had to say no

-Health care – don’t eliminate elected officials under 35 hours – new ones don’t get it.

-Check retirees – get back if they pass away

-Prosecutor is by contract now

-Refrain from overtime

- Contracts submitted to PERC
- Salary ordinances and resolutions are available
- Accurate time records -
- No instituted accumulated sick leave
- Accumulated absences paid by policy that meet standards
- JIF
- Have transitional
- Required by policy to pay full salary on workers comp
- Adopted resolution not to pay longevity
- Collective bargaining – perspective
- Reviewed master plan and zoning due to Sandy – perspective – talk to engineer
- Updated emergency plan due to Sandy – perspective – doing that this year
- missed it
- National Insurance Flood - not part of that system

2. DISCUSSION OF PROPOSED ORDINANCE TO REQUIRE DEVELOPERS/BUILDERS TO PROVIDE AND PAY FOR BLUE RECYCLING CARTS

Fitzpatrick: Do you have something on the books for that yet? We have two new developments after county provides carts.

Schwab: Any new homes like that on Illinois or new property owners.

Lohr: Went over our recycling and solid waste.

Fitzpatrick: Owner or developer purchase.

Lohr: Savannah Mews – would be over \$9000 for carts.

Schwab: Operational tool rather than land use.

ADJOURNMENT

Submitted by Maureen Barrett