

The following are my personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Rd.

TOWNSHIP COMMITTEE MEETING – NOVEMBER 10, 2014 started at 7:49pm  
7:30 PM MUNICIPAL BUILDING, 770 COOPERTOWN ROAD, DELANCO, NJ 08075  
ROLL CALL: Ciancio\_\_\_Fitzpatrick\_\_\_Jass\_\_\_Templeton\_\_\_Dillenbeck\_\_\_ Also  
Present: Mr. Schwab, Twp. Administrator; Mr. Fox, Twp. Engineer; Mr. Heinold, Twp.  
Solicitor; Mrs.Lohr, Municipal Clerk; Mrs. Martin, Deputy Municipal Clerk; Mr.  
Fenimore, Supt. of Public Works; Mr. DeSanto, Police Chief; Mr. Taylor, Township  
Planner

**\*\*ANNOUNCEMENT AND INTRODUCTION OF WALNUT STREET SCHOOL STUDENT ELECTION WINNERS \*\*OATH OF OFFICE ADMINISTERED TO WALNUT STREET SCHOOL ELECTION WINNERS\*\*\*** Excerpts from student campaign speeches: “I listen to issues, talk to everyone. Won’t tolerate bullying. Everyone is equal inside and out.” “Will keep track that town is clean and pretty. Show off our town. More concerts. Trails at Hawk Island. Make sure library has updated books. Computers with internet available. Listen to people’s ideas.” “Everything has room for improvement. My focus would be recreation and DYSA – additional fields and parks, updated equipment. Animal control – mini shelter for lost pets in town.” “Improve Emergency Squad and Fire Company – work with seniors to be sure lifestyle is less hazardous. Focus on Shade Tree Commission – people aren’t getting a say in where trees are planted. They are destroying pavements. Residents should be notified and tree placement should be discussed.” “Support youth by partnering with DYSA and Recreation – come up with ideas for more afterschool or evening programs geared to those 12-16 years of age. Afterschool group once or twice a week that focuses on art. Not everyone wants to do open gym. Open movie nights for 12-16 year old age group.”

**\*\*SPECIAL PRESENTATION OF “STORK PINS” TO DELANCO EMS MEMBERS** - Ian Boltz and Bobby Dorrell who responded to a call regarding abdominal pain, but the patient was having a baby. Boltz and Dorrell delivered the baby.

#### RECEIPT OF AWARD OF UNDER ROUND

Taylor: Most recent phase of Field of Dreams (handouts passed out). Township received grants for phase 1 (four soccer fields and parking lot) phase 2 (rest room and comfort station). After meetings with reps from group, original phase 3 for ball field, soccer field, parking lot lighting, and trail. Due to costs of rest room and litigation for the Dunes and other projects, project modified. In 2013, received \$250,000 county grant (highest they award). Propose for 2014, to break up into two phases for phase 3: 3A Light on soccer field, players’ benches, picnic tables, grills, pedestrian path access to site and county park and soccer storage buiding and bleachers. 3B was submitted this year and received \$200,000 from county. Fortunate to see master plan come to fruition. Irrigated baseball field with backstop, fencing, clay mound, (missed some) and amenities, small tot lot and baseball storage building.

We are in deficit of \$50,000 since we didn't get full amount from county and some cost overruns. Need to meet with stakeholders again to prioritize. Habitat restoration, meadow creation, tot lot were added to come up to the full grant amount of \$250,000 which we didn't receive. Tot lot not a high priority since play area is available at Pennington. Planned more as an amenity for siblings.

Schwab: \$35,000 of parking lot lighting isn't in this budget.

Taylor: There was some discussion of getting lights as part of negotiation with prior contractor, but we got a credit instead. As we plan for night use, parking lot lighting will have to be part of it.

Templeton: Appreciate the overview. Are the estimates on lighting in 3A and 3B based on industry standards or your experience?

Taylor: Predesign. Don't have survey or utility information. Contingencies in there. Bleachers can be brought out.

Templeton: Field lighting is \$131,500. Quite a variability in what is available in terms of options. Like buying a car. We need to consider nitial cost vs. annual cost. One report I read compared 5 companies' product. \$120,000 to \$200,000. Life cycle costs need to be understood. Don't want to have items out there we can't afford to maintain.

Taylor: We had used Mosco (sp). Every time we look at other manufacturers, Mosco seems to have the highest value to the dollar. Proposing light green structure which have a significant reflector hood that is segmented. Dramatic increase in downlight so you need less fixtures. These are the most dark sky compliant out there. Less impact on residents and motorists and migratory flight patterns of birds. Less impact on wildlife. Less energy consumption. Cost \$4.11 per hour for energy consumption alone. 3 hours per night for 8 weeks consumption \$490. About \$10 an hour is the rule of thumb. \$1200-\$2000 for a fall season.

Templeton: They are similar to the figures I was coming across.

Taylor: 25 year guarantee including relamping. They realize towns can find capital funding more easily. There are less expensive systems, but they aren't as green or safe or wise to use.

Templeton: What have you found most effective in managing the lights – phone ap or on/off switch?

Taylor: Education of coaches as to the costs to the community. I coach lacrosse and the kids remind me to shut the light off. This system has web and phone-based on and off switches.

Templeton: Palmyra is using that as well as two other towns.

Dillenbeck: What is the advantage of lighting a field vs. not lighting?

Taylor: Opportunities to practice since people are working later. You can double the number of practices. Two sessions an evening in May for instance.

Dillenbeck: Is there extra wear and tear on the fields?

Taylor: Ours aren't as susceptible to foot traffic, but turf has core aeration scheduled. There is increased maintenance.

Fitzpatrick: Reason why we split the phases was to finish one side – soccer, concession. Lighting would benefit township since they could have tournaments at night and would help for revenue.

Taylor: We need the parking lot lights for night use. It costs less money to do field lighting at the same time.

Fitzpatrick: Some question as to why baseball field wasn't built was so we didn't have to enlarge the parking lot. Stephen Lohr and Phil was there – three hour meeting to be sure we put everything we could in to complete this phase. Now we will have to take out some to do the parking lot lights. Field lights are necessary. Sports rep from DYSA: We'd rather have another ball field than the lighting. We light four fields for \$2500 a year. Township will spend \$2000 a year to light the one field. Baseball field cost \$170,000. DYSA wants the baseball field. We were told we couldn't have baseball field without the parking.

Taylor: Talked about that. During baseball season, there wouldn't be use of soccer so parking would be available. At build out, county will want more road improvements. If we can keep soccer in the fall and baseball in the spring, no increase in traffic. Would be the township's policy. Some advantages to finishing one side.

DYSA rep: Doesn't seem to pay to light up that one field for that amount of money.

Jass: Not enough room in parking lot now for four games. They are running over trash cans.

Taylor: Some area across the driveway could be used for overflow. Safer than parking atypically in the one lot.

DYSA Rep: We have staggered games, but can't for practices.

Taylor: Could park peak overflow.

Jass: We have great fields and it's practice four times a week. We need to do something for safety. How many bulbs in the field?

Taylor: 22 over four poles.

Jass: I wasn't involved in that. They all go on one field?

Taylor: Yes, that single field.

Jass: For \$131,000, does it cover bulb changing?

Taylor: Yes, other than vandalism. You don't want a hot spot and low illumination in another area. Max-min ratio.

Jass: What is the cost of laying infrastructure while you are at it?

Taylor: If you are trenching in one field, there is no benefit to trenching for another at this time.

Fitzpatrick: If we choose the second field, which subcommittee didn't want to do, wouldn't that make the county want us to enlarge the entrance and widen an area along creek road and provide parking?

Taylor: Traffic will be spread out. Road-widening could be \$40-60,000. We added disclaimer that soccer and baseball won't happen at the same time. If there is overlap, additional parking area would have to be constructed.

Fitzpatrick: One team did fall softball

DYSA Rep: They would have to use West Ave.

Fitzpatrick: Need another subcommittee with Scott to make a decision.

Schwab: \$290,000 total budget

Fitzpatrick: Matt, please come to that meeting. I want to see the coaches polled.

Templeton: Have to deal with limited dollars that we have. Did seem to see a shift in priorities. Asked around about lighting. Seemed to be a worthwhile expense. It is a

huge expense. Possible to get a proposal to spec out the light system you want and one or two others so you can move forward with those numbers.

Ciancio: If we go ahead with baseball field, when would that become a reality?

Taylor: Next year.

Ciancio: If you could start on that, when would it be finished?

(missed some here)

Taylor: 2016 construction project. Don't do full design and engineering so township hasn't had expense.

Jass: Picnic tables – can they be moved?

Taylor: Sure

Jass: Rec wants a place to have a dance. Rec survey of recreation needs.

McFadden Chair of Rec: At this point, we will need to regroup. With \$290,000, one recommendation that hasn't been mentioned, camera setup for police department. There have been people out there late at night. Things have been found. Want to make sure that everything is secure.

Heinold: County parks program has been so successful, it is unlikely to be removed. More a matter of when than if.

Student: Moveable benches not a good idea. Kids can pick them up and throw them in the woods.

Student: Plays soccer and like the lights.

DYSA: Lights are just for practice. No scheduling for night games.

Student: Rather lights on soccer fields than baseball field.

Resolution 2014-113 authorizing appointment of new police officers Harry Welch and Dyllon Willhouse

Oath of office administered to the new officer.

DeSanto: Two in the academy. By the end of the year 3 officer and 4 in the new year. Positive step in public safety

Harry Welsch – Camden city police officer- laid off, Beverly City, 17 years of experience.

Dyllon Willhouse – with Edgewater Park as well as Sheriff's Department - 8 years of experience.

Dillenbeck: Township looking for ways to save money. Were going to buy smart cars for the officers. Harry, will you fit in a smart car? It's a pleasure having you.

#### COMMENTS AND REPORTS:

##### COMMENTS -TOWNSHIPADMINISTRATOR COMMENTS

Schwab: JIF dividend release can be used as a credit against the next assessment

Motion passed unanimously

-Budget proposals due on Wednesday.

-State's user-friendly budget form has been received. Includes assessed values, etc. that is available but not in that document. State wants a user-friendly budget. Same information we are currently using and some additional information.

-Assessor's report received.

Fitzpatrick: Date for budgets?

Schwab: November 12

## PROFESSIONALS COMMENTS

Heinold: Nothing

Fox: Field of Dreams Phase 2 complete, lightning detector is malfunctioning due to the supply. Switch to battery. Better since it operates without power.

Jass: Asked the contractor to supply us with the leftover materials.

Fox. No provision in the contract that the materials were to be township property.

Fitzpatrick: Told us we could have it.

Jass: I was there. Doug, technically we paid for it.

Heinold: Would have to see the contract and the communication.

Jass: Just verbal

Dillenbeck: Send a letter?

Heinold: Can send it, but I'd need to see the contract.

Fox: Project is complete. Have maintenance bond. A simple letter may be enough to nudge him.

Heinold: You may spend more money having me review it.

Jass: I don't know how much that cedar is. There was a considerable amount of cedar and two bundles of shingles. Having that material in reserve is important.

Heinold: Dispute isn't usually worthwhile money. If they don't respond, call me.

Jass: I would like the monies not to be released to them. Lesson to be learned to specify what happens to leftover materials and add a completion date.

Fox: Got damages. It was a prefab building.

Ciancio: What is the value?

Fox: \$1000.

Jass: Rate is different when you aren't doing bulk. Won't match.

Fitzpatrick: The map for RiversEdge was incorrect. The loop coming around, all parking was to be to the left, but that isn't what the map had. The purpose was to allow for emergency. When corrected, I can send it out there.

Fox: Trying to maximize parking.

Fitzpatrick: Didn't work.

Fox: Field of Dreams parking lot crack \$2750 Wallace Paving vs. American Asphalt \$2272. Needs to be sealed after that and striped. \$5,700.

Jass: Have we paid the contractor everything for the building? Have we decided that we would be paying the contractor for the shelter and not withhold anything?

Schwab: \$6000 for final payment in January and we need to pay that to get the county money.

Dillenbeck: Had a few complaints about contractors. All kinds of metal laying around. We have to get on these guys to clean up the messes.

Fox: Two people had a problem with tires. Trying to get subcontractor to pay for that.

Dillenbeck: Aggravation and cost.

Fox: Washington and Orchard at punchlist.

Fitzpatrick: Now when you come out of Washington, water won't build up there and won't have ice coming onto Burlington Avenue.

Jass: 410 Orchard area concerned about trees and height of curbing when they opened their doors.

Fox: Curbing by standard can be 4-8 inches. The place where it is more than 8 inches is where the tree has lifted the curb.

Jass: Shade Tree said there was a tree to be removed. Shade Tree said there was no communication with the engineering firm. Need to reach out. Looking for better communication.

Fox: Absolutely.

## DEPARTMENT HEADS

### 1. Police

-Both officers in field training program. Sergeant Hoffman is giving a safety talk at Newtons Landing clubhouse. As they drive through Newtons Landing, officers are stopping when they see open garage doors.

Fitzpatrick: At Fire Commissioners meeting, Gary Stahl talked about his retirement party. Please let us know when that is.

DeSanto: Association handles that. I will let you know.

Dillenbeck: It was successful when officers were on bicycles. Any thoughts at doing that again?

DeSanto: Class Two officers would allow us to do that. The bikes are ready and we have some officers trained.

### 2. Public Works

-Last minute brush pickup

-Last cut on properties and fields

-One tree and two stumps removed

-227 recycling buckets taken to be shredded – 87cents received per bucket

-good compost for our field

-helped set up for dog clinic and 5K Run

-JIF inspection, EJIF inspection (got 100), fire inspection, POSHA – we need to have a program for flagging. Sent him over to Nancy who had a lot of the paperwork. We have 30 days for some things and 60 for yet more training.

-Had storm drain behind Walnut Street School cleared

-Started leaf pickup

Dillenbeck: Stop sign out (missed location)

Fitzpatrick: Seniors didn't know about the yellow bucket. What is a good time?

Fenimore: Need guys for leaves. Have them bring to the garage or call me.

### 3. Municipal Clerk

-Rabies on Nov. 1 70 vaccinations.

-Mrs. Martin finished her finance course. She got 102.

## COMMENTS - TOWNSHIP COMMITTEE

Templeton:

-October very busy...thanks to John, Police, Rec and Fire – thanks to everyone for all the activities. Speaks well for all of the people here and our volunteers.

-Election – two good candidates – no official result– clean, up front and honest campaign.

- Joint Insurance Fund – inspection on forms OK
- Attended DYSA
- Attended Court
- Tomorrow is Veterans Day – remember those who have served and their families who support them while they are away.

Fitzpatrick:

- 108 participants for 5K
- Attended Fire Commissioners - \$629,000 for truck
- DYSA Pig Roast
- Seventh grade tour here – Janice Lohr and Sergeant Hoffman. Attended their speeches on Election Day.
- History Board – display case in library on my grandfather’s decoys. Was contacted by the library to ask if I would do a presentation on them. I definitely will and would like Harry (missed it) to attend with me.
- RiversEdge – ordinance next year
- Thanks to the vets for serving our country

Jass:

- Attended 5k
- Make a difference at Newtons Landing – items for abused women and homeless
- Attended Halloween event at Methodist Church – made me think of things that Delanco could do.
- Attended DYSA pig roast.
- Rec – best decorated house contest for holidays through the month of December.
- Dec. 6 Santa Parade Dec. 7 Gingerbread House building at the fire house. Dec. 13 annual horse drawn carriage rides.
- Entrance to township building – two lights on the outside are off. We need to light those to make it more visible. Perhaps we could address that for safety.

Dillenbeck: Good idea

- Posted info on Newtons Landing website re: Nov. 19 Eric Hoffman’s talk
- Thanks to Veterans – pause a moment at Memorial Park

Ciancio:

- Shade tree met for the last time this year
- Attended 5K run
- Missed the library board meeting in October

Dillenbeck:

- 5K –played crossing guard
- Santa around town is Dec. 20
- Coffee and cake was served for 10 year anniversary of this building
- In Delran at 6:00 municipal building to honor area veterans on Veterans Day– all vets and families are invited.

PUBLIC COMMENT STATEMENT

Resident of Delaware: Library events for this month: Ugly Sweater Party on 21<sup>st</sup>. Open format book club Nov. 18. Knit and Crochet Nov. 13. Starting a teen group. Fitzpatrick: Reach out to Walnut Street School about the teen group.

Resident of Union: Historical Advisory Board – Babe Ruth display is now at the municipal building. Progress report. Rhawn Company was demolished a few weeks ago. Was here for 40 years. The two sculptures “Rhawn Knights” were made in 1981 by two employees. One was at the front door and one on Cooper Street. Township now owns one of them. In discussion to get the other one but Hovnanian can leave it where it is for now. We would like to see it on public view. Would be good to have some paperwork.

Fitzpatrick: Members of History Board do a wonderful job. Jackie DeCarlo would be proud of what has come out of her dream.

Resident of Wolverton: Does Delanco Public Works seal the streets? Cracks in Newtons Landing.

Fenimore: We don’t. Need equipment and training.

Jass: Does Cinnaminson do that?

Fenimore: Don’t know. I wouldn’t go there. I would go to Willingboro.

Jass: Can we do a shared service of that kind?

Schwab: If you want to spend money on that kind of work. We haven’t done it at Newtons Landing or anywhere else.

Fitzpatrick: John has a relationship with Willingboro. He can look into it.

Resident of Shipps Way: Thanks to officer who responded to break in. Officer came back and fixed the victim’s screen. Got a call that the sewer department is coming out ?

Fitzpatrick: New Jersey American Water Company will be doing flushing. No one is coming out.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

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CONSENT AGENDA ITEMS

RESOLUTION 2014-114 RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WILLINGBORO FOR THE PROVISION OF ANIMAL CONTROL SERVICES

RESOLUTION 2014-115 REFUNDING UNEXPENDED ESCROW ACCOUNTS – STREET OPENINGS

RESOLUTION 2014-116 AUTHORIZING CHANGE ORDER #2 (FINAL) FOR THE NJ DEPARTMENT OF TRANSPORTATION PROJECT - MAPLE AVENUE MUNICIPAL AID GRANT PROJECT

RESOLUTION 2014-117 REFUND OF TAX OVERPAYMENTS

RESOLUTION 2014-118 AUTHORIZING AGREEMENT GOVERNING TERMINATION OF PILOT AGREEMENT WITH DIETZ & WATSON

RESOLUTION 2014-119 2014 BUDGET APPROPRIATION TRANSFERS

RESOLUTION 2014-120 AUTHORIZING PARTIAL SETTLEMENT AGREEMENT ON STATE D.E.P. V. DELANCO (DUNES LITIGATION)

APPROVAL OF MINUTES

8/4/2014, 9/8/2014 & 9/15/2014

PAYMENT OF BILLS

ACCOUNT AMOUNT

GENERAL (CURRENT) \$1,050,937.35 PAYROLL 122,781.46 CAPITAL

IMPROVEMENT 8,890.00 TRUST 810.61

APPROVAL OF CONSENT AGENDA Passed unanimously

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RESOLUTION 2014-120 AUTHORIZING PARTIAL SETTLEMENT AGREEMENT ON STATE D.E.P. V. DELANCO (DUNES LITIGATION) removed from consent agenda at Templeton's request.

Templeton: Will Mr. Heinold give us a short summary?

Heinold: Trial is over ownership – Judge Suter confirmed the state's tideline and we appealed. That is the meat of the case. In addition, when state filed claims in May 2012, they included "kitchen sink" arguments – trespass to state property, damage through use. We filed counterclaims – dumping. Costs for pursuing those arguments are considerable. Both parties are agreeing to withdraw those claims and leaves the ownership issue clean. We added language about use of compost site. Originally thought we would be fast-tracked, but now it seems we won't argue until early next year. Decisions take weeks to months – no specific timeline.

Passed unanimously

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CORRESPONDENCE- none

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO

Resident of Shipps Way: Are you picking up yellow bucket?

Fitzpatrick: Yes, but you can keep them.

Resident of Colgate: If the appellate decision isn't in our favor, does it rule out pursuing claim for dumping?

Heinold: That would be our claim and then the analysis of damages would require an expert. We had used portions of the property. Park is not a significant use, but compost may have been. Under tidelands, there is a licensing process for use, so even if there were no damages, there should have been compensation.

Resident: If appellate upholds Judge Suter, I don't want the resolution to be used by the state to assume township has withdrawn their claim.

Heinold: No, they have never said they would. When they first came to town, they said they owned the historic CDF and were going to use it, but that isn't what the court said. They have never said they would use more than what is on their side.

#### COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC DISCUSSION ITEMS:

1. FY2015 Community Development Block Grant Application (due 12/12/2014)

Lohr: Due Dec.12 – At Dec. 1 meeting, we need to have a public hearing on proposal. Everyone received an email from census blocks. Delanco has no eligible areas that meet the requirements. Can apply for projects for ADA compliance.

Fitzpatrick: Burlington Avenue where sidewalks are heaved. If that block doesn't have handicapped, we could do that.

Fenimore: They were done.

Fitzpatrick: Handicapped ramps needed along Second Street. Lilac is one of them. If you know of anyone I can contact.

Lohr: What is the cost of a handicapped ramp?

Fox: \$1200+ per ramp.

Lohr: We can do sidewalk if we are removing architectural barriers. More towns are having claims against them for not having compliant corners.

Fitzpatrick: A lot of people travel down to the river.

Lohr: Would committee authorize engineer to work with John Fenimore to identify areas in need of the ramps.

Schwab: We need a written report in advance with costs.

Lohr: Historically receive \$65,000

Motion passed unanimously

#### ADJOURNMENT

*Submitted by Maureen Barrett*