

The following are my personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Rd.

Delanco Township Committee meeting October 19, 2015 began at 7:40

Present: Ciancio, Templeton, Jass (absent) , Dillenbeck, Fitzpatrick

Also Present: Mrs. Martin, Deputy Township Clerk; Chief DeSanto, Delanco Police; Mrs. Lohr, Municipal Clerk

#### COMMENTS AND REPORTS:

##### COMMENTS - TOWNSHIP ADMINISTRATOR

1. Assessor's monthly report received – 156,000 add assessment bills sent by end of year basically due to farmland rollback @ Hovnanian. New housing development.
2. Best Practices document from state suggests Township Committee should have a finance committee and meet each quarter. Now Mr. Schwab briefs committee as a whole. No significant financial issues since adoption of budget except emergency appropriation for vehicle repairs. Doing equal or better than prior years. Construction permit fees, rental license fees, court fees, delinquent taxes – will have a surplus.
3. Budget planning process has started. Data will be compiled for consideration of Township Committee.

##### COMMENTS - DEPARTMENT HEADS

###### 1. Police

- participated in 7<sup>th</sup> grade mock election program – tour of department and spoke with them. Made a point to talk about current events so they have a basic knowledge about the best way to interact with police officers.
- Resolution 2015-415 – trick or treat until 8:00. Curfew until 9:00 on Oct. 30 and 31. Templeton: Curfew for Halloween. Trick or treat until 8 isn't in the resolution. Only has curfew.
- Lohr: So it is implied that curfew and trick or treat are until 9.
- Fitzpatrick: What do you do if someone knocks on your door at 8:15?
- DeSanto: Most parents will abide by it if they see the town is asking you to stop at 8:00. Will send out and give that information to the school.
- Dillenbeck: State that it is recommended to end trick or treat at 8:00.
- Fitzpatrick: Can't we just add that word?
- Lohr: So modified.

###### 2. Municipal Clerk

- Nov 7 10am rabies clinic
- Nov. 3 Election Day – no Township Committee on Nov. 2 – Meet on Nov. 9 and 23.

##### COMMENTS - TOWNSHIP COMMITTEE

Templeton:

- Attended Community Day – great turnout. Seemed to work out combining Fall Fest and Community Day. Better for volunteers. All of the organizations in town need volunteers – EMS, Rec, DYSA.

- Made in Delanco at the library – great turnout – 2<sup>nd</sup> year. Amazing what people do in their basements and sitting rooms – painting, photo, pottery, jewelry, quilting.
- Dropped in on DYSA – nice to see them enjoying facilities. Fields coming along
- Attended Seniors meeting – Walnut St. School Jazz Band. Great concert.
- JIF meeting tomorrow.

Jass:

- Recreation – Community Day a wonderful success. A lot easier. Better turn out than we've had in years. Have critiqued it to embellish next year. Working with Fire Department.
- Attended Senior meeting – students sang Happy Birthday to a member
- Attended Advisory Council for Women – BCC and county departments
- Attended 20<sup>th</sup> anniversary of Abundant Life Fellowship Church. Showed their vision for the next 20 years for their campus.

Dillenbeck:

- Community Day – Steven Lohr wanted Community Day and Fall Fest combined. It was a whopping success to consolidate. Gave away 500 hot dogs. 7 Eleven showed up with a truck with more food. Everything worked out well. Talking about it for next year. Thanks to Steven for persisting.
- Oct. 24<sup>th</sup> 5K Run
- Nov. 3 Election Day – please vote
- Nov. 7 Fire House – Comedy Night at 8pm. BYOB
- Dec 5 Tree Lighting Dec. 6 Gingerbread House Building Dec. 12 Carriage Rides. Dec. 19 Santa Around Town.
- This Wednesday fire department will be picking up a piece of the Twin Towers from 911. Weighs 3000 lbs. If you want to see and touch a piece of the Twin Towers, it will be in front of the fire house.

Fitzpatrick:

- Attended Community Day – More people than in the past.
- Met with Township re: website. Will be great and better for residents to navigate.
- Attended Board of Ed meeting. Presented a check for \$500 from the Women's Club for instruments.
- Attended mock election program. Covered by Burlington County Times. Winner will be here on Nov. 9
- Attended Sicilian event – packed both nights.
- Missed the library due to family visit.
- 5k Run – register at 8:00. Preregistration is \$20. John Browne was on Rec and suggested Carriage Rides years ago. People love them.

Ciancio:

- Attended Senior meeting – Kudos to president Marie Reese
- Library Board has two board members – Marie Reese and Linda Weih
- Congrats to all who ran Community Day
- Joint Land Use Board reviewed fences on waterfront lots.

-Met 7<sup>th</sup> graders at mock election program – attentive and interested. Fun and educational event for them.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE  
Resident of Union Ave: Comment on Made in Delanco at the library. Was possible because Katrina Radcliffe got a grant to support the program. She deserves recognition for the wonderful job she does.

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC  
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CONSENT AGENDA ITEMS

ORDINANCE 2015-12 AMENDING CHAPTER 295-38 GOVERNING “ONE-WAY STREETS” 1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR NOVEMBER 9, 2015 7:30PM

RESOLUTION 2015-113 TO REFUND TAX OVERPAYMENT

RESOLUTION 2015-114 PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87 CHAPTER 159, P.L. 1985)

RESOLUTION 2015-115 SETTING CURFEW AND HOURS FOR TRICK OR TREATING  
PAYMENT OF BILLS

GENERAL \$54,722.94

PAYROLL 70,788.83

DOG TRUST FUND 18.75

ESCROW TRUST 8,509.17

MUNICIPAL OPEN SPACE 18,998.86

APPROVAL OF DEPARTMENT REPORTS

APPOINTMENT OF SUBSTITUTE CERTIFICATE OF HABITABILITY INSPECTORS

Thomas Casey and Ronald Holt

APPROVAL OF CONSENT AGENDA

Passed unanimously

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CORRESPONDENCE

- Previously tabled letter from Boise Cascade requesting waiver of the late fee on past taxes. \$320.22

Ciancio: Recommending that we do not waive.

Motion not to waive passed unanimously.

Jass: Be sure to include the reason that Lynne had stated.

Schwab: Should come from us.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO - none

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

DISCUSSION ITEMS:

## 1. CY2015 PRACTICES SUBMISSION

Schwab: 50 questions from state – summary and will hit the ones that are “no” Last year we had 8 no answers. Same this year. If you have less than 10 “no” answers, there is no impact on state aid. Have to review in public meeting.

#2 is a new item – asked if we have final judgments re: tax appeals etc that would be a liability. We do not.

#6 if there is a required elected official attendance at (missed it) JIF session, etc. Some towns pass resolution that says they have to, but don’t do anything if they don’t attend.

Templeton: We attend the JIF elected officials.

Schwab: They give you money.

Templeton: They give the people money

Schwab: Make it a resolution?

Fitzpatrick: Yes

Templeton: Yes, we may need one more yes somewhere else.

Schwab: (missed this, but related to tax collection and was a yes)

Schwab: #10 yes because everyone has filed financial disclosure.

Schwab: #11 Part of budget process to include an analysis of having a sewerage authority instead of having it as part of municipal budget.

Schwab: #12 – Internal accounting process. We do with exit interview of auditor. So that is a Yes.

#14 – Finance Committee? You are the finance committee of the whole so it is a yes.

#13 – new item – whether we follow state guidelines for fees for mayor to perform marriages, etc. Yes

#21 -Do we advise the world as to our extending debt? Yes, hired Phoenix.

Up to date.

#23 No – Do we have an ordinance that is more restrictive on election campaigns than the state statute.

Templeton: Democrats don’t accept contributions from any businesses.

#24 NA if you have contracts over \$2million – we don’t have any

#25-26 new – perspective – prompt payment to contractors. – Need a procedure and review with attorney, engineer, and finance officer.

#26 – chain of command for emergency procurements – have to sit down and come up with that

#32 – No – Multiyear capital plan – put money in current budget to spend on future capital improvement. Means today’s taxpayers are paying for tomorrow’s improvement. If you borrow, current users get the benefit.

#35 – No – Do we provide health care coverage for part-timers? We have 3 people who are still eligible. That may change over time if there are new people in those seats.

#39 –Review of health policy – those who decline can get up to 25% of savings up to \$5000. No one is in this category. Discuss during collective government.

#44 Eliminated people being about to be compensated for sick leave when they retire. Our contracts allow that, so No

#46 Workers Comp – full salary – in our policy and agreements. No

Jass: Are these the same number of questions every year?

Schwab: Yes. They take some out.

Jass: Can I have a copy of it?

Ciancio: Do we need to take action?

Schwab: No, already submitted.

Templeton: Does the legislature get to do this?

Schwab: No comment

## 2. PROPOSED ORDINANCE AMENDING CHAPTER 295-4.5 GOVERNING "PERMIT PARKING" AREAS

Fitzpatrick: I talked to the residents mostly accepted. Indicated 8 permits for residents and 25 for visitors.

DeSanto: 25 visitors' permits should be sufficient anything at the last minute and they won't be inconvenienced. Beyond that is too much.

Residential – just change number in ordinance – registered to address or to person who lives in that household. 8 is a fair number.

Dillenbeck: Against this from the beginning and against it now. Not fair.

Prejudicial. Say I want to park there this evening and go down and sit on a bench and see the sunset. I can't and that's ridiculous. Other people live in this town.

Jewel of the town other than Newtons Landing. I can park at Newtons Landing.

Against it. Always have and always will be.

Fitzpatrick: Picked up three whiskey bottles and beer bottles today on Rancocas. I pick up trash when I walk.

Ciancio: Ordinance has been discussed and reviewed. Recommended number is an improvement. Do we make a motion to amend the ordinance at this point?

Lohr: In your packet from Doug. If you are ready to introduce the ordinance, we can introduce on first reading or introduce in November.

Resolution 2015-13 amending parking permit First reading by title only. Public Hearing Nov. 9

Dillenbeck: No

Fitzpatrick: Yes since I checked with the residents. They didn't mind the ordinance staying in effect.

Templeton: Yes

Jass: Yes, people can see the sunset. You can park until 9:00

## 3. PROPOSED ORDINANCE AMENDING THE TOWNSHIP CODE AT CHAPTER 222 GOVERNING "PROPERTY MAINTENANCE" AND CHAPTER 190 GOVERNING "GRAFFITI"

Fitzpatrick: I was the one who initiated this again. Received a lot of comments and work with Bill Dillenbeck and set some exceptions. If anyone else has suggestions...have some from Mike and Casey.

Ciancio: Tabled at this time.

## 4. PROPOSED ORDINANCE AMENDING THE TOWNSHIP CODE AT CHAPTER 110-13 GOVERNING "FENCES AND WALLS"

Ciancio: Member of Joint Land Use Board pointed out that there would need to be involvement of Department of Environmental Protection. Joint Land Use Board will be interacting with DEP. Recommend we don't take action.

Dillenbeck: Along Delaware Avenue on riverside. Right now you can have what is there or living fence. Residents want to fence to stop trespassers which they have a lot of lately. That's what the whole thing is about.

Fitzpatrick: We can set our ordinance. We don't have to put DEP restrictions in our ordinance. I have a house on Rancocas. When I made renovations, I had to go to DEP. Township had to review my plans, but didn't say that it was subject to DEP approval. We could be months while these people need fencing. Our ordinance should say what we want it to say

Jass: Gentleman needed for insurance. We asked for a copy of his letter from his insurance company. We still don't have his letter. If I heard that from my insurance, I would look at other companies. How many people have said they have letters from insurance?

Fitzpatrick: State shouldn't have that control over this municipality and what they do on their properties.

Ciancio: How much leeway to a variety of fences? Also being reviewed by JLUB. Would like a recommendation from them. Not in favor at this time.

Lohr: I am member of JLUB. I commented that our ordinance is our ordinance. Just like HOA – local code and then HOA.

Fitzpatrick: Herb Conaway's swimming pool – he got approval.

Lohr: Because our fence regs are part of zoning, whatever we introduce has to go to JLUB for consistency review. Heinold would then advise if it were not consistent. I mentioned that we shouldn't be held to DEP. If there is a second hoop, then they have to jump through that.

Fitzpatrick: Only one resident said he received a letter.

Jass: We didn't receive a copy of the letter to see what it states.

Fitzpatrick: Another resident wants to fence as well. She was here that night.

Lohr: Most residents said they would rather not have fencing but need to delineate private property.

Ciancio: What is the pleasure of the committee?

Templeton: This needs work. Talked with Heinold, Joint Land Use Board.

Concerned that restricting to split rail makes it look like Pennington Park and invites trespass – sentence specifying a gate of 4 ft. unnecessary – just complicates matter.

Fitzpatrick: We need to review it.

Lohr: We will put it on the 9<sup>th</sup>.

## 5. RENTAL REGISTRATION ISSUES

Lohr: Report that because of recent court decisions, Heinold is working on amending our ordinance. He is consulting with other attorneys. Draft ordinance that will come out soon.

## ADJOURNMENT

*Submitted by Maureen Barrett*