

The following are my personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Rd.

Delanco Township Committee meeting on February 1, 2016

Present: Browne, Templeton(absent), Jass, Dillenbeck, Fitzpatrick

Also Present: Mr. Schwab, Township Administrator; Mr. Noll, Township Engineer; Mr. Heinold, Township Solicitor; Mrs. Martin, Deputy Township Clerk; Mr. Fenimore, Supt. of Public Works; Chief DeSanto, Delanco Police; Mrs. Lohr, Municipal Clerk

ORDINANCE 2016-1 CALENDAR YEAR 2016 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

\*2nd READING BY TITLE ONLY AND PUBLIC HEARING

HEARING OPEN TO THE PUBLIC FOR ORDINANCE 2016-1

HEARING CLOSED TO THE PUBLIC

Passed unanimously

COMMENTS AND REPORTS:

COMMENTS – PROFESSIONALS

Noll:

-Harry (Fox) was asked to come up with estimate on road repair after development on Illinois. Overlay wouldn't solve problem due to the fact that it is flat. Wouldn't fix runoff issue. Will send summary to Richard for TC.

-Field of Dreams – nothing new. Waiting on punch list work

Schwab: Harry sent Janice and I change order which is on the agenda regarding quantities of (missed it).

-Sea walls – met with DEP Preapplication meeting – sent summary to TC. Previous application fee for Zurbrugg riverfront of \$4940 was put on hold in 2010. DEP recommends we withdraw that fee for another application regarding sea walls.

Fitzpatrick: If we withdraw, we get that back?

Noll: May hold in escrow. Not clear. Will clarify. We can't extend land into the river to reclaim lost areas. We stated that Oakford is more of a concern than Zurbrugg.

Phase 1 archeological study would be required as well as assessment of mussel habitat. Army Corps of Engineers and Green Acres approval would be required.

Would have to ID trees over 8 inches in diameter for bald eagle habitat. Atlantic short nose sturgeon habitat as well. Will submit a proposal summarizing steps, options, and costs.

Heinold:

-Received Affordable Housing extension immunity. Expected to talk to Fair Share Housing. Delanco is in unique position – estimates of what we need to provide range from 145 as the low number to 174 as the high number. We have a definitive parameter – other towns 200-800 spread.

COMMENTS - TOWNSHIP ADMINISTRATOR COMMENTS

Schwab: Next Monday night's meeting – no discussion items so we can start budget workshop at 8:00pm – representatives from various groups will be there.

## DEPARTMENT HEADS

### 1. Police

DeSanto:

-December stats – 34 investigations 51 traffic summons 61 traffic warnings 614 calls for services 11 arrests 4 traffic accidents

-2016-37 – reference to surplus program with US Military – “loan” equipment – stopped firearm loan. We are looking for 4x4 vehicle or Polaris quad off-terrain vehicle for trails. If we pass this resolution, we can participate. We would be responsible for maintenance.

-Cops Care program initiated by Delanco officer who wants to expand our private Santa account to be more than a Christmas account – interaction with community and businesses. Goal to purchase essentials for local families – school supplies, sneakers, hygiene supplies. Has \$550 collected. Going to start publicize. Vision is to make it regional.

Browne: Great idea. So many people come to my business to ask for donations. Residents would be happy to donate also. I got toys for tots after the drive was over. Residents want to help – not just businesses.

DeSanto: Want to have an event to show what the program is about. Going to start advertizing.

Fitzpatrick: We don't need to approve, do we?

Lohr: Maybe

Heinold: Motion would do.

Jass: How are the monies controlled?

Fitzpatrick: Who would the check be made payable from?

DeSanto: Delanco Township Cops Care.

Schwab: Probably already an account set up for private Santa. Be sure to have appropriate paperwork to handle the funds. Wasn't really operational when I got here. Will talk to Bob. Like a trust fund. May need a resolution which we can do.

Fitzpatrick: Next meeting.

Schwab: Standard thing.

Fitzpatrick: Place on agenda for next Monday

Lohr: Send me something about the program so I can send it out.

DeSanto: We redesigned police blotter. Most people who go on websites are looking for short, direct information. Redesigned to be ...

Fitzpatrick: It's concise.

DeSanto: Consistent with other departments. Trying to develop other links to send anonymous emails for tips and critique so we get tips and feedback. We want people to be comfortable. May need to wait for new website to be up and running with new features.

Fitzpatrick: Santa project – School has one that the Women's Club donates to.

DeSanto: Used to be. But school isn't providing us with the money now. It wasn't personal – gift cards to families. More personal to buy clothes. Spending same amount of money, but goes further for community relations.

## 2. Public Works

-Long time since a storm like this. It wasn't a storm that let up and you could get a hold of it. Every time we turned around, someone was stuck or windshield wipers froze or broke. Broken tire rim, hydraulic lines went down, pump went down. Big dump truck with salt sprayer was down. Set us back. Five of six guys plowing – didn't want new guy initiated on this storm. Big plus that people who could moved their cars off the street. We got a big snowplow for the loader. Didn't have the right controls. John Deere is sending someone down on Wednesday. Once we get the big plow on, it will be curb to curb from here on out. It is a front loader – more power than current trucks. One of the biggest challenges since I've been here. People were impatient. Got letter from Rivers Edge, but we did it three times. Usually we split the street. Every place we went, there was no place to put snow. Very difficult. Luckily had two loaders. Nice phone call from Rivers Edge and went back on Saturday. Nowhere to put the snow. Try to do the best you can. Though the snow is over, we are still out every day to improve the curb lines so the water will run to drains. Lots of people left the cars there. We do have an ordinance that car must be moved in 48 hours. One of the most challenging things was finding the storm drains with that much snow.

Schwab: Two inches of rain coming on Wednesday.

Fitzpatrick: Fire Commissioners meeting – suggestion – ordinance that if it snows, that there is only parking on one side of the street and the other on the next day. Some of the streets are so jammed and some people get territorial. If we line parking places, people would have more places to park.

DeSanto: Permanent signs regarding snow removal.

Fitzpatrick: Nowhere to put snow if parking on both sides.

Fenimore: People throw snow back in the streets.

Fitzpatrick: It's a mess. May want to consider an ordinance like that for the future

Browne: Fire company needs to get down the streets. If it snows on odd numbered days, park on the odd numbered side. Switch the next day so streets could be cleared. School lot on Union could be an evacuation lot. People snowblowing onto the street – people aren't told not to do that. Who is to tell them? We still have people blowing leaves and grass in the street. Article in *Bee* doesn't help. Doesn't go to every home. Sign out front.

Jass: Website and reverse 911 can be used. Even in HOA, I go out and tell them not to put it into the street. Maybe we should send out a reminder.

Browne: Snow police..

Fitzpatrick: Deputize me.

Browne: Better to do before it snows – even in the summer

Fenimore: Disgusts me to come in and make excuses

Browne: You have two new trucks that will be plows.

Fenimore: It's frustrating

Browne: Remember being up here as mayor, people would come in and complain. We had a couple of regulars who came in and complained.

Jass: Utilize social media.

Fitzpatrick: They do. Sometimes it's not appropriate for me to make a comment.

Jass: Reverse 911

DeSanto: Do a pilot program for a couple of streets and see how it works.

Fitzpatrick: Pick 3-4 streets and put notice on poles.

Browne: Ask residents to use driveways. Put cars on lawns.

DeSanto: Ordinance not to put cars on lawns.

Jass: Put reminders on township and police email blasts.

Heinold: We do have an ordinance about cars on lawns.

Fenimore: April – shredding event? Same day as electronic collection

Fitzpatrick: E waste?

Fenimore: They charge you - \$2 per TV

### 3. Municipal Clerk

-Working through County OEM office – FEMA – trying to reach threshold to get money for Winter Strom Jonas

-Website delayed – person who did the design left the company – new gentleman – we are working with the new person.

-Spring town yard sale date?

Dillenbeck: April 30 for yard sale? Same date as yard sale for shredding?

Fitzpatrick: May 7 for shred and electronic clean-up?

Jass: Dunes celebration is May 7

Lohr: Could offer shredding up there.

Fitzpatrick: Lots of days we have numerous activities. May 7 for shredding.

### COMMENTS TOWNSHIP COMMITTEE

Jass:

-Attended meeting with Mike and professionals regarding Rancocas Greenway Trails – county presenting trail plan feasibility – over bridge to Rancocas to Pennsylvania and under the bridge. John, Jesse and professionals were there.

When Matt Johnson has concluded study, will present

-Attended Recreation meeting - reorganization – partnered with library for mailing – calendar for year mailed out with library mailing. Flower show trip March 6 \$27 leaves at 9 returns at 2. Contact Erin in township building.

-Attended Jan senior meeting

-Attended meeting with Mike, Richard and John regarding compost site.

-Attended swearing in of Amy Belgard to Burlington County judiciary

-Attended budget meeting – work cut out for us to do the best for the citizens of Delanco

-Attended library meeting – 150 anniversary – fundraiser – T-shirt sale – go to website – Wear your pride - \$15 order by Feb. 19<sup>th</sup>. Order online by clicking image. Orders by Feb. 19<sup>th</sup> will be there for March 5 for birthday party – ice cream and cake. Library Feb. 6 Valentine Feb. 20 One Stroke Painting.

Browne:

-Attended budget – chop away - kidding – we will be very responsible

-Attended Shade Tree – quality people – reorganized - I am spearheading sidewalk ease project. Mentioned new web design. Two concern trees – Marie Reese's tree –

a part still there. Utility company did the job. Waiting for snow to clear to get rest.  
222 Fenimore – silver maple to be taken down.

Fenimore: Three trees to come down on that street. Top Notch will have the majority of that list done.

Browne: Trying to give trees to residents or township properties.

-Attended Fire Commissioners meeting – interesting to see another taxing entity conduct their business. Excited about new truck – ceremony to be held. Truck to come this week.

Dillenbeck:

-I missed the storm – wasn't here.

-March 19 Comedy Night at Fire House 7pm – adult nature. Feb. 20 is commissioners' elections

Jass:

-Attended Historic Preservation reorg – working with library for 150<sup>th</sup> anniversary

Fitzpatrick:

-missed senior and history meeting – had a bug

-met with representatives that may purchase Dietz and Watson

-Attended budget meeting

-Attended Fire Commissioners meeting– pleased to announced that they will take three hydrants at The Point and will pay for them. Took two years. Would like copy of minutes that reflect that as would The Point. Truck will arrive this week and go to Trenton for some equipment. Election Feb. 20 from 2-8

-April 30 Women's Club Trivia Night

-Attended Soup and Salad at Newtons Landing – a couple of more incidents. They want to do neighborhood watch. Will talk with Jesse.

#### MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE

Resident of Union: I had no problems with snow. Streets were plowed. It was a big storm. I did have three different neighbors dig me out before noon on Saturday and others dug out my car on Sunday.

-Sea walls – will take a long time for approvals. Time and tide waits for no man. We have an environmental advisory – maybe they could get together with Boy Scouts to do some planting to hold erosion back.

Fitzpatrick: We should give that information to Mike. He is liaison to Environmental Advisory.

#### COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

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#### CONSENT AGENDA ITEMS

RESOLUTION 2016-35 REFUNDING UNEXPENDED ESCROW ACCOUNT (STREET OPENING PERMIT)

RESOLUTION 2016-36 GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE – FISCAL GRANT CYCLE JULY 2014-JUNE 2019

RESOLUTION 2016-37 AUTHORIZING MEMORANDUM OF AGREEMENT BETWEEN THE TOWNSHIP OF DELANCO AND THE DEPARTMENT OF DEFENSE FOR ACQUISITION AND TRANSFER OF PROPERTY PURSUANT TO 10 U.S.C. 2576a  
RESOLUTION 2016-38 AUTHORIZING EXECUTION OF SHARED SERVICES AGREEMENT WITH BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON FOR SNOW REMOVAL AND ASSOCIATED USES  
RESOLUTION 2016-39 AUTHORIZING CONTRACT FOR HVAC MAINTENANCE SERVICES

PAYMENT OF BILLS ACCOUNT

GENERAL \$1,141,662.55

PAYROLL 128,377.61 UNEMPLOYMENT FUND 8,359.00 ESCROW TRUST 5,228.50

HOUSING TRUST 1,248.53 MUNICIPAL OPEN SPACE 57.62

TOWNSHIP COMMITTEE LIAISON APPOINTMENT (2016)

Fire Commissioners – John Browne

APPROVAL OF DEPARTMENT REPORTS

Passed unanimously

APPROVAL OF CONSENT AGENDA APPROVAL OF MINUTES- -11/9/2015,

11/23/2015 & 12/7/2015

Passed Browne abstaining.

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CORRESPONDENCE

-Letter from PSE&G asking to be informed of construction projects in town. Passed to Mr. Noll who will respond to them directly.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO – COMMENT AND QUESTION SECTION OF THE MEETING none

CLOSED TO THE PUBLIC

DISCUSSION ITEMS:

1. PROPOSED ORDINANCE

AN ORDINANCE OF THE TOWNSHIP OF DELANCO AMENDING CHAPTER 205 ENTITLED “LICENSES, BUSINESS” OF THE CODE OF THE TOWNSHIP OF DELANCO TO REGULATE THE ACTIVITIES OF DEALERS IN PRECIOUS METALS, GEMS, AND SECONDHAND GOODS

DeSanto: \$250 licensing fee would be absorbed by police department and monies from business license. Proprietor needs to be fingerprinted one time - \$41.

Purpose is to have software installed at business so they can record transactions once – shared among other police departments.

Browne: Perplexed. Will not vote on it as it is a conflict, but as private citizen, questions...

Resident of Peachtree and owner of Browne’s Jewelers: No problem with it. Not only merchants, but homeowners’ faults. Should have photographs of their jewelry. Three sets of rules with gold buying. This would be the third. This would supercede state and county?

DeSanto: At our level

Browne: Sequential order, copy of ID and photographs. This program... not for fingerprinting. As proprietor, I don't do the buys – employees do. Purpose?

DeSanto: For license.

Browne: Are photos uploaded?

DeSanto: Yes.

Browne: We wouldn't have to email the receipts.

DeSanto: Right.

Browne: Would have to be faster. Too long after the breakins. Never understood why there isn't a state program mandating this. I'm all for it. Should be state-wide. East Orange is calling me asking about a piece of merchandising – 90 days later. All the levels of government require holding a different number of days.

DeSanto: Three business days in our ordinance.

Browne: Not enough time.

DeSanto: Looking at bigger operations as well – electronics, TVs... storage issue.

Browne: Pawn shops, but we don't have any.

DeSanto: Also second hand

Browne: Anything that makes it easier. Someone should initiate before gold price goes back up.

DeSanto: Will mention at chiefs' meeting.

Browne: People don't even know that they got robbed and don't keep pictures

DeSanto: Will tell Hoffman to mention that in safety talks.

Fitzpatrick: First reading tonight?

Lohr: 2016-2 public hearing March 7<sup>th</sup> meeting.

2016-2 proposed and passed with Browne abstaining.

## 2. USED CLOTHING RECYCLING/FUNDRAISING PROGRAM

DeSanto: Riverside has Police Explorer Program for young men – Delanco participants. Class 1, Class 2, and full-time officer who carries a gun. Funded through recycling bins. Owner pays \$500/quarter per bin. That's how they fund the program and application for Class 2 officers. Class 2 officer lives in town. 501(c) bins in our town – we can use money for training and equipment for class 2 officers. Delanco would be included in that program.

Fitzpatrick: Where would we put it?

DeSanto: Municipal lot in the back.

Fitzpatrick: Suggested Newtons Landing. Would need to go through HOA

DeSanto: May not be allowed

Dillenbeck: Explorers is a great program. Have in the fire department too. First four responders to last fire were graduates of that program.

Fitzpatrick: Wait to order one until we know where the other one is going? Next to the other bins at public works.

Fenimore: Want to pave that area to clean up for better function.

Dillenbeck: Now is the time to do it – spring cleaning.

Fenimore: Gas station at Walnut has it and Catholic Charities has one in the back.

Jass: Any issues with timeliness of pickups?

DeSanto: No, vendor comes right out if there is a problem.

Fitzpatrick: Came from Ann Moore – asked me to take to school, but children could get in the bin, so can't go there.

DeSanto: I would like to start and get another one later to start the income. We are going to send someone to the academy and it won't come out of our budget.

Browne: When I saw this, I didn't know it was to fund the Explorer program.

DeSanto: Yes

Browne: All for it. Been to Riverside court and seen them working.

DeSanto: They work here.

Browne: Opposed to the box. Think they look junky. Do you know where these clothes go?

Jass: Third world countries.

Browne: Don't trust them. Because they are popping up everywhere, it has me concerned. Article about non-profits making big profits. John doesn't need it over there. I'm opposed to the box.

Fitzpatrick: I'm for it since it came from Burlington County recycling coordinator. Jesse took the initiative to talk with Riverside.

Jass: How long has Riverside been doing this?

Jass: Two years.

Browne: How much can they make?

DeSanto: \$125 a month.

Fitzpatrick: (Read list of features of the program) no cost to participants, tax receipts etc.

Browne: How do you get a receipt from the box?

Dillenbeck: Current officer is graduate of the Explorers program. Worked out great.

Browne: Put the cost in the police budget instead.

Dillenbeck: Would rather use a box in town than go to Goodwill. Catholic Charities looks like a dump.

Fenimore: Should give it a try.

Browne: People put anything in there.

Fitzpatrick: I think we should try it.

Jass: Try it.

Motion passed with Browne opposed.

3. STATUS OF COUNTY PLAN FOR GREENWAY TRAIL – reported by Jass in her report.

4. STATUS OF FENCE STUDY AND ORDINANCE RECOMMENDATIONS FOR WATERFRONT PROPERTIES (continued discussion)

Heinold: Revised version of the ordinance which allows people to put certain kinds of fences up on strip of land between Delaware Avenue and Delaware River.

Fitzpatrick: Waiting to hear from DEP?

Heinold: Letter that precedes ordinance Jan 26 to DEP from Michelle Taylor. 25 ft. set back standard. DEP response makes no sense – permit by rule. If you meet these parameters, you would already be permitted without paper, but DEP is saying everything would need to come on paper. I'm suggesting that we put the ordinance in place and residents should be aware that there is an additional layer of DEP



regulation that may come to fruition at some point. My concern is that waiting for DEP will result in required application which isn't correct.

Noll: Talked with Michelle. Contact said you may need a waterfront development permit. Don't believe that DEP response is correct.

Fitzpatrick: We would do the ordinance almost as I had suggested.

Heinold: If resident wants to take risk, may need to get a permit or remove at some point. This is the same ordinance removing 25 feet and DEP language.

Fitzpatrick: Put this on for next month. Get concerns to Doug about how it is written.

Lohr: Needs to go to JLUB for consistency review. Introduce 7<sup>th</sup>, adopt on April 18. Or fast track - introduce Feb. 8- public hearing on March 7.

Fitzpatrick: Doug, will you put language regarding DEP back in?

Heinold: No, took it out. Recommended to take it out.

Fitzpatrick: Let's make sure we have clarity.

Jass: Why wouldn't you make citizens aware?

Heinold: Always aware theoretically. Send questions to both Michelle and I.

Schwab: Doug, send out clean, final version. Introduce next week? Consent agenda?

Fitzpatrick: Yes. If there is a discussion, we will continue it.

Fitzpatrick: Article about Ruth – town sculptor – in *Burlington County Times*. Also one about Ann Silverberg and what she does with the children and reading.

Browne: She is on Shade Tree Commission

Fitzpatrick: Great town.

Browne: Shade Tree – what is the township's position on community service people?

DeSanto: Use them all the time

Fenimore: Yes

Browne: Can they dig holes for trees? Are we liable for them?

Fenimore: They can. They are covered. Only problem is that you can't count on them. Within the last month, I've had three or four who didn't show up. I had one shovel. You can't count on them. What kind of trees?

Browne: Street trees. There were times when I was walking the town and heard complaints about trash in ball fields. They could do that.

Fenimore: If they can only do weekends, I've told them I will take them and show what I want done and swing by when they are done.

Browne: Will volunteer to meet them on a Saturday.

Fenimore: \$10,000 for snow plowing was in my report.

ADJOURNMENT

*Submitted by Maureen Barrett*