

DELANCO TOWNSHIP COMMITTEE MEETING – JULY 10, 2017 7:30 PM MUNICIPAL BUILDING, 770
COOPERTOWN ROAD, DELANCO, NJ 08075

Roll Call: Dovey Fitzpatrick Jass Templeton Browne Also Present: Mr. Schwab, Twp.
Administrator Mr. Noll, Twp. Engineer Mr. Heinold, Twp. Solicitor Mrs. Lohr, Municipal Clerk
Mrs. Martin, Deputy Municipal Clerk Mr. Fenimore, Supt. of Public Works Mr. DeSanto, Police Chief.
 Others: none

FLAG SALUTE SUNSHINE STATEMENT: Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner: Written notice has been mailed to the Burlington County Times and Courier Post and published in the January 3, 2017 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

PUBLIC COMMENT STATEMENT The purpose of the public comment session is to allow residents to share information and/or views with the Delanco Township Committee. Since the Committee may be hearing the information for the first time, it is not always possible to have issues and questions settled within the public comment session.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS - SESSION ONE

- None

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

CONSENT AGENDA ITEMS (“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

RESOLUTION 2017-89 RESOLUTION AUTHORIZING PROFESSIONAL SERVICES APPOINTMENT FOR SPECIAL COUNSEL

RESOLUTION 2017-90 RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR WEST AVENUE FIELD IMPROVEMENTS PROJECT

RESOLUTION 2017-91 RESOLUTION AUTHORIZING PROFESSIONAL SERVICES FOR FENIMORE LANE AND WEST AVENUE IMPROVEMENTS – 2017 STREET IMPROVEMENT PROGRAM

RESOLUTION 2017-92 RESOLUTION AUTHORIZING PROFESSIONAL SERVICES FOR HANDICAP RAMP REPLACEMENT AND SIDEWALK REPLACEMENT PROJECT – CDBG GRANT PROGRAM

RESOLUTION 2017-93 AUTHORIZING EXTENSION OF THE THIRD QUARTER TAXES PURSUANT TO N.J.S.A. 54:4-66.3(d)

RESOLUTION 2017-94 RESOLUTION CERTIFYING LIENS AGAINST CERTAIN PROPERTIES FOR COSTS INCURRED BY THE TOWNSHIP IN ACCORDANCE WITH CHAPTER 135 OF THE TOWNSHIP CODE

RESOLUTION 2017-95 RESOLUTION AUTHORIZING THE EXECUTION OF A MUNICIPAL SOLID WASTE/RECYCLING SERVICE CONTRACT WITH THE COUNTY OF BURLINGTON FOR THE PROVISION OF SOLID WASTE/RECYCLING SERVICES FOR THE YEARS 2017 THOROUGH 2021

RESOLUTION 2017-96 REFUNDING UNEXPENDED ESCROW ACCOUNT

RESOLUTION 2017-97 REFUND OF DUPLICATE TAX PAYMENT

RESOLUTION 2017-98 RESOLUTION TO REFUND AND CANCEL PROPERTY TAXES DUE TO TOTAL VETERAN EXEMPTION PURSUANT TO N.J.S.A. 54:4-3.30a

RESOLUTION 2017-99 REFUND OF TAX OVERPAYMENTS

RESOLUTION 2017-100 APPROVING THE TOWNSHIP OF DELANCO'S APPLICATION FOR FEDERAL DEPARTMENT OF JUSTICE, COPS HIRING PROGRAM (CHP) GRANT PROGRAM FUNDING

PAYMENT OF THE BILLS ACCOUNT	AMOUNT GENERAL	\$684,935.34	PAYROLL	
164,429.01	ESCROW TRUST	8,023.00	MUNICIPAL OPEN SPACE	9,847.56

APPROVAL OF BUSINESS LICENSES - 2017-53

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA Motion by **Fitzpatrick**_seconded by **Dovey** to approve the consent agenda Roll Call: Dovey **Y** Fitzpatrick **Y** Jass **Y** Templeton **Y** Browne **Y**

CORRESPONDENCE

Lohr: I have 2 letters—one from the Largos of 43 Pennington court, and one from the Feinmans of 2nd street both thanking John Fenimore and his crew for the help with all the trees and issues from the wind storm. The Recreation Commission also sent a thanks to the Public Works Department, and everyone else for their help with the Babe Ruth Day event. Finally, we also received a letter from DOT that we didn't get safe streets to transit grant. They wrote that there was \$1mm of grant money and \$18.7mm worth of grant applications.

- **Schwab:** with that kind of chance, the odds of being successful getting this grant in the future is pretty unlikely. We should maybe consider budgeting within our roads program to make some of the improvements we put in the application. I think based on the info our engineers gave us there was \$200k of curbing, lighting—maybe we should start to discuss during next couple meetings about making these improvements with our own funds. There was something like a quarter mile of sidewalk from hickory to Pennsylvania we should look at.

-**Noll:** or we could take to county about paying for these improvements. Why not give them a call?

-**Browne:** if the township is going to put money into that then the county should definitely get involved. You had looked into that when you were Mayor right Marlene?

-**Jass:** I spoke with someone from the county about Coopertown Rd to connect the park—they need to take the trees out. It was suggested we do a sketch of our proposed plan that way we can bring that to the county to inquire about available funds. I talked to Harry about whether he thought that would be a good idea.

-**Schwab:** I think having an idea of actual costs so we can make an informed argument for available funds is important.

-**Browne:** I would be all in favor of having Harry do some pre-engineering research and work on a sketch so we know what to approach the county with.

-**Jass:** Harry how far did you get with this earlier? Can we include whatever you did previously?

-**Noll:** We would take aerial photos, do a conceptual layout showing where sidewalks, curbs and drainage would be. It's just conceptual and rough cost estimate—less than \$1k for our costs. That way you'd have an idea going into the county.

-**Browne:** should we authorize Harry to get this underway?

-**Schwab:** what are construction costs without the lighting and decorative trees?

-**Noll:** \$133k. A big chunk of the cost is the drainage.

-**Schwab:** How much was the sidewalk from hickory?

-**Noll:** \$30k

-**Schwab:** if we asked for the county's help with drainage and curbing that would be a good approach. We know they don't do sidewalks

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS – SESSION TWO

- None

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

DISCUSSION ITEMS –

Browne: We need to select a date for the town wide yard sales? Its usually the 3rd weekend of September right?

Lohr: last year it was the 24th

Jass—sept 23rd would be a good date it's a holiday weekend

Lohr—if EMS prefers the 30th for hoagie sale would that be ok?

Browne—yea either 23rd or 30th would be good.

1. PROPOSED ONE-WAY PARKING CHANGES – NEWTONS LANDING

Jass: Harry is working Jesse, he's presented to transportation engineers—it seems there may be an issue, rather than changing the whole development its just 3 areas so it's just signage.

DeSanto: Maybe we should just look at Pennington court for now, that was the major issue with parking area

Jass: and also the Ships Way, there's 2 major areas

2. PROPOSED ORDINANCE “AMENDING THE LAND USE ORDINANCE OF THE TOWNSHIP OF DELANCO TO ADDRESS SUBSTANCE ABUSE TREATMENT CENTERS”

Browne: we were advised by JIF we must zone for drug and alcohol centers to allow for it somewhere. Doug has been working on amending land use ordinances and has come up with potential area out on coopertown road

Heinold: the concept is that sometimes land uses as they develop in the codes need to be revisited and updated. Treatment centers for opioid addiction are springing up everywhere. The idea is to make it a place somewhere in town with certain conditions. If we provide an open area its better for us than letting them choose. When I worked with Michelle Taylor, through communications back and forth with her and Marlene, the first place we looked was in the industrial areas further away from residential zones. As that conversation developed, we discussed the overlay zone, with a portion of the I-2 zone—I think that's best Coopertown road, opposite side of this building and D&W site. From the intersection of the bypass all the way down to, but not quite, Edgewater Park, that side of the street. They still have to come before planning board, meet all the conditions and apply to get a variance if they can't meet the conditions, but at least we've directed them to an area we would feel comfortable with a a treatment center going.

Jass- what's the issue if we do the whole I-2 zone which stretches all the way to Burlington Ave because once you get up there there's a lot of residential. 1000 ft from any residential zone?

Heinold: if we didn't put in an overlay zone, then we would have to notice everyone in the I-2 zone and within 200ft. People in rivers edge would get notice even though it's nowhere near them. For notice purpose it makes more sense to do overlay.

Fitzpatrick: can we do a zoning map, I can't figure out where exactly this is from the overlay map.

Heinold- Our concern was existing business along creek its close to seniors development. This is just a planning recommendation but if you have concerns about how its drawn, now's the time to think about it.

Fitzpatrick: and at the next meeting we should get the big map

Browne- Just to be clear, there are presently no applications before the board, this is a "just in case" scenario. People are investing in rehabs and they're popping up everywhere, there's a market for them. We are being proactive about it. Let's table it and do our homework and come back in August with a plan.

Jass- is there an alternative suggested spot?

Heinold—Michelle nor I have an alternate recommendation. The best area is I-2 it's not residential, there's already traffic coming in and out. We want to have the least traffic and residential impact.

Browne:I worry because someone built new homes, they got construction permits I don't know if they went before land use for variances, would this affect their property values?

Heinold- if we want to zone for them which I recommend, we must find a place for it. There's always some residential in your Industrial zoning but the purpose is to avoid that as much as possible. I'll ask Michelle for the most recent copy of the zoning map.

Lohr: The one house is in Edgewater park the other house is just across the water. There's 3 houses, there

Heinold: we'll get zoning map in current form with overlay on it

Martin: I can mark in where businesses are for that meeting.

COMMENTS AND REPORTS Professionals Township Administrator Department Heads: Chief of Police, Supt of Public Works, Municipal Clerk Township Committee

Heinold: affordable housing process almost complete—compliance meeting tomorrow at 2p its just procedural we've done everything we need. We've gotten a recommendation for approval. Hope it happens this time. I'm sorry Peter's not here but that Babe Ruth day was the coolest public event I've been to in a long time.

Noll:Final paperwork and CHOR for West Ave fields and can be closed out completely. Approved tonight for Fennimore Lane project.

-**Browne:** anything going on with drainage?

-**Noll:** we're waiting for august for it to dry out then we'll put a small pump in there. It'll go into the field.

-**Browne**- will we need electricity out there?

-**Fenimore:** that will be the easiest way

-**Dovey** anything about sidewalk in newtons landing? Have you come up with a list?

-**Noll:** no we haven't made a list yet.

Lohr: We have notice from HUD it will be funded they have to submit counties plan to HUD after 15 day amendment period. (Tomorrow is the 15th day) as soon as they hear a "yes you have your funds" then she'll send NTPs but right now it's not written in stone. We have sent NTPs to engineers so we can be as close to shovel ready as possible before cold weather hits but to proceed any farther would be irresponsible because you never know what will happen in Washington. She got plan back with

amendments she had to do a required publication then 15 day comment period that has to expire. After that she'll send back to HUD they'll have 45 days to review and say yes or no. We're 90% done.

-Browne: was listed in Burlington County Times that we got the money-

-Lohr: We are still on track for September that letter goes to municipalities that they can approve.

-Browne- and they can't just lift pads and grind roots and put back.

-Lohr: they fund replacement not repair.

-Dovey: poplar still had burlap around the ball—can we go after E&O insurance for the cost of all this? The burlap was still there

-Jass- when the tree toppled on pennington did you pull it out completely?

-Fenimore—no, I need to get it marked out.

-Jass- does the whole ball come out?

-Fenimore- this isn't an easy situation, we don't know what we're dealing with. I have a number for a guy we can call, we need to meet this guy, find out where the wires are

-Jass—im talking about where the tree fell onto the truck.

-Fenimore that's what I'm talking about. I can go in and put a loader in and pull it out but I don't know if there's wires underneath until we get involved. You need to cut out roots with chainsaw, can't just pull out and hope for the best.

-Jass—it would be helpful to see if the metal is still around the tree

-Fitzpatrick—the metal is on the outside of the burlap. It gets cut off before the tree is planted but the burlap stays and is supposed to rot away.

DeSanto: The camera company came out we are going to replace cameras- there was confusion about that, they're going to start running wires tomorrow one will be out to the internet exchange area. I talked to John about trimming some shrubs around back because the cameras view will be obstructed by them. We should also put up some signs at driveway entrance of police dept that say "authorized vehicles only" to discourage people from driving back there. The Cops grant was submitted today—resolution on the agenda. On Friday Mr schwab and I will sit down and do interviews for 2 vacancies.

Fitzpatrick: 200 Burlington ave—those 2 people were arrested for drugs. Could that apply to our nuisance ordinance? Can we stop the landlord from re-renting the property to them? We have an ordinance that says if you cause a nuisance (conviction of some type?) is this particular instance an occasion we can go to that landlord and not let them re-rent the apt to those people? They're out on bail now.

DeSanto: I doubt we need to have that conversation they've probably had enough of those tenants by that point.

Heinold: Jesse and I will talk about that.

Lohr: The new tax bills would ordinarily be out by now but they aren't here yet we can't have 3rd quarter tax bills out because of delays in the state. We will do notices letting everyone know they are extended. The new Monday hours 5:30 p to 7:30p for collectors and assessors has been in effect since June 1st and seems to be going well. Advertised through consortium for trash collections, no new extensions. Must do new contract, various options in bid specs, a few options for rear throw, cart system so everyone will be issued a new trash cart that the truck could lift. Metal/bulk pickup would still be a service provided but trash would be in a particular can to be lifted by truck. It's a 60 day bid unlike normal project schedule which is 10 days. We still have 50 or so days until we can open those bids.

Fenimore: 115 chipped up brush pickup. Cut 5 residential properties for zoning officer. Put down 2.5 tons asphalt. Removed 4 trees from 15min storm, swept 8 streets, trimmed 37 trees by Newton's Landing, cut 2 trees from shade tree list, met with Brian at field of dreams and went over conditions of the field—there's a fungus on field 1, field 2 needs dirt and be redone. Took count of trees in Newton's Landing, I did between curb and sidewalk, didn't count trees in middle of boulevard. 370 trees—one concern I have is that there's a lot of tulip trees out there. They get humongous, that's a big concern. That's going to change a lot of things out there, years down the road that's going to get really bad.

Dovey: there's a diseased cherry tree out there—I don't know if its statewide but it's over on Ships Way.

Jass:—I think there was an inventory of all the trees in town by sebilus.

Browne: we have that in our database. So are you suggesting that all the tulip trees be replaced?

DeSanto: they get to be 90ft

Browne: this stuff was approved way back when. You can't even keep up with the tree work now, we can't arbitrarily take out all the trees.

Fenimore: when is next shade tree meeting? Give me a reminder I will be sure to go there.

Browne: you're never going to correct the issues in 1 season.

Fenimore: we need to start looking towards the future

Jass: a planned community 103 homes would object to putting something in HOA docs that states that tree has to be in their property and take out of planting strip. He'd be saving money, it doesn't hurt for us to send a letter.

Fenimore: 400 storm drains, we started cleaning out today. Some are really full.

Fitzpatrick: how do you get in those new drains?

Fenimore: we have a lift and a special chain with a hook, sometimes you have to break it loose with a hammer but you put the hose in there and it sucks it all out.

Templeton: I won't get into the DEP meeting, we'll cover that next month. Attended the JIF meeting they did police inspection (exemplary) township (room for improvement) but overall, satisfactory on both sides. Participating in the 5th annual asset review—purpose is to make sure all assets are accounted for in the JIF database. The big item I want to talk about is the Del valley regional planning committee seminar 40-50 people attended panel of planners, I was the only one from NJ there, no one from DEP or planning committees, it was about waterfront development and the changing climate. Warming temps, rising sea levels, planners view us as a coastal city, rising sea levels are real looking at historical storm data, add all on top of rising sea levels those effects of storms like sandy, katrina etc get multiplied. It really makes you sit up in your chair. Planning ahead, FEMA disaster preparedness probably begin seeing

quicker turnover in FEMA flood maps as data and science get better. We received about a week ago, the letter of final determination regarding new flood maps this letter is the kickoff for the homestretch. Dec 21st we need to adopt the new maps. I just talked to Doug and Harry about flood plain management but some of the info coming out of conference, one planner from city of Baltimore—they're planning to have a standard 1-3' above basement elevation. Climate is changing faster than all the forecasts and historical estimates. *ordinary maps they sent—what FEMA had on their website was different than what DEP put out; There was discontinuity. One coordination meeting I went to about a year ago I was trying to get an explanation from one of the eight experts to explain what the chart was telling me, they wound up arguing among themselves. There's almost too much information out there. We need to update chapter 65 by end of December. Last thing, community rating system- kind of like *sustainable new jersey*, its low hanging fruit you can put on website but depending on how many points you rack up that they approve of, you can get discounts for residents on their insurance. The difficulty is that it's a lot of paperwork for a small town and you need to recertify every year.

Dovey: nothing to report

Fitzpatrick: I attended the *DARE* graduation, 41 graduates from 5th grade but it's the drug awareness resistance education, students have to write papers, this year 3 students read their papers. Its amazing how these students interact with police officers. They're educated to say no to drug alcohol etc. but they also learn police are their friends there to protect them. It's a good coordination with Riverside. I also attended the cub scouts flag ceremony. They have a whole ceremony how they cut the flag, burn the stripes, stars are the last to go. Couldn't tell you how many flags they burned that night. I also attended the 8th grade graduation where the women's club awarded 2 art awards. I attended the DYSA meeting, they are preparing for fall feast which is November 4th they have 4 championship teams this year 3 girls and 1 boys team—I have invited kids and coaches to our August meeting to be recognized. Babe Ruth day, what an event. Article in paper about what a wonderful job they did. It was suggested in the history board meeting that this event may be something the recreation board might want to take over since its more recreation than historical preservation.

Jass: I attended library meeting they're working on their 5 year plan, there are all sorts of programs this summer, for example the *primetime page turners program*, there's a lot going on everyone should checkout their site. I'd like to say thank you to recreation and historic preservation on the vintage baseball game. Peter did a wonderful job on the program, just a shame that it rained. Thank you to John and Jesse and all the men working were fantastic. Attended JLUB meeting, NJ transit meeting regarding pedestrian crossing, attended riverside and walnut graduations, also had hawk island concert honoring Tom Hildebrand, this coming Thursday is Rough Cut, also attended school board meeting and rec recognized the impact club for all that they've done.

Browne: everyone covered my stuff! I wrote Eric Compton a nice letter thanking him, I officiated a wedding in gateway park, NJDOT meeting we got notice there are safety imperfections at the station—NJ Transit took tripping hazard down, they're going to remove dead trees also, Mr. Dovey and I attended shade tree commission meeting and introduced him as my co-partner in researching ordinances in code and making changes to what we need to do. I picked up trash at the 7-11, we are working on getting the responsibility for trash removal straightened out. (*discussion about grass being mowed and left in the street*) (to Janice) Can you report to Ron about cutting grass and leaving it in the street? Seems like a problem we're going to be dealing with moving forward.

Lohr: each establishment is responsible contractually for the cans behind their establishments, but the ones out front are common areas so none of them are technically responsible but they need to take care of that they need to be attended to daily or every other day, people coming out of those food establishments.

Martin- new owner suggest to Ron they'd just remove the trash cans completely then that resolves the issue.

Templeton is this the property managers first experience with commercial property?

Jass no they have several properties.

Templeton: then we need to start issuing tickets they are not being a good neighbor and they need to be held responsible.

Fitzpatrick: are we having 2 meetings in August?

Martin: only if we need it, August 7th will be next meeting.

Browne: I would also like to compliment all involved in babe ruth day—the people involved deserve a lot of credit.

ADJOURNMENT

Motion to Adjourn Jass seconded by Dovey @9:15p