

The following are my personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Rd.

Delanco Township Committee meeting August 7, 2017

Present: Browne, Jass, Dovey, Fitzpatrick, Templeton

Also Present: Mr. Schwab, Township Administrator; Mr. Noll, Township Engineer; Mr. Heinold, Township Solicitor; Mrs. Martin, Deputy Township Clerk; Mr. Fenimore, Supt. of Public Works; Chief DeSanto, Delanco Police

**\*\*SPECIAL PRESENTATION – YOUTH BASEBALL/SOFTBALL CHAMPIONS\*\*** U8 SOFTBALL TEAM, U10 Softball Team, U12 Softball Team, and U10 Baseball Team were recognized.

**\*\*SPECIAL PRESENTATION/REPORT – BOYS STATE REPRESENTATIVE ATTENDEES – John Pfisterer and Zaire Carter**

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS - SESSION ONE  
Liz Mataset and Amber Perlmutter on behalf on the Environmental Advisory Board: received \$2000 grant through Sustainable NJ. One of the things in the application was an anti-idling campaign – Stop the Soot. Proposing installing some signs and providing some education materials for students and residents. Here to introduce the concept. NJ DEP has a Stop the Soot program. State law prohibits idling under certain circumstances. Sample resolution is included. To continue to proceed for Sustainable NJ points, one of the requirements would be to pass a resolution. Signs cost \$14.50 (showed sample). Areas that would be appropriate would be: Field of Dreams, schools, West End fields, street ends by the river. This sign could go on the poles with restricted parking signs. Total number of signs. (missed it). Could be by Delanco Riverside drawbridge. Some local businesses could post – 7Eleven parking lot. We could talk with the owner of the center or ask businesses to post a paper copy. Would like to provide educational materials to the schools. They are available on the DEP website. Boards of Ed throughout the state have signed a pledge. Would like to approach trucking companies in town to lesson the amount of time diesels idle especially considering how close they are to fields. May be additional costs through Public Works. There is an enforcement to it. You could give a ticket for idling or a warning. My personal feeling is that the education and signs should take care of it.

Fitzpatrick: Are you going to the Board of Ed?

Mataset: We are planning to. Thought is to get signs installed and follow up with education. Materials on DEP website could be run off.

Fitzpatrick: Community Day would be good for distribution.

Browne: Would we have to do those zones by ordinance?

DeSanto: Wawa had the signs and took them down.

Browne: I like the program.

DeSanto: It's a good idea.

Browne: Do you need our blessing to get the signs?

Mataset: No.

Browne: You do a good job.

Fitzpatrick: We will read through the resolution.

Jass: Wonderful program. Looked into it years ago. Good to be able to move forward with the staff and volunteers. Education has to start with young people. Coloring books...

Mataset: Don't think they have a coloring book for this.

Jass: Need things for children that are very young.

Mataset: Things geared to young children are available on website. Pledge you can take home.

Jass: Get to them in eighth grade before they graduate.

Browne: Put on our agenda for September.

Mataset: Getting banner and tee shirts. Would be happy to meet and answer specific questions.

Schwab: Does you budget in the grant include the posts? Posts are..

Fenimore: About \$20.

Fitzpatrick: Many may be posted on signs that are already there.

Jass: Spending deadline?

Mataset: April 2018 20% - \$500 may be for promotional materials.

Fitzpatrick: Tablecloths with logos are available. Can be a better look than trying to attach a banner to a table.

Templeton: Anything precluding adoption of the resolution tonight?

Mataset: First step to go around with John to see how many signs we need.

Browne: Would like the chief of police review it.

DeSanto: Boilerplate

Fitzpatrick: Pretty simple.

Dovey: Suggest we wait and let the chief review it.

Mataset: Mock tickets – could give them out. Not sure what a real ticket would cost.

DeSanto: \$250. Let's focus on the education.

## COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

### DISCUSSION ITEMS – SESSION ONE

#### 1. CONTINUED DISCUSSION OF PROPOSED ORDINANCE REGULATING SALE OF DOGS AND CATS FROM PET SHOPS

Browne: Tabled two months ago. Need to do something with it.

Dovey: Motion not to move forward.

Proposed ordinance is abandoned with Fitzpatrick voting against abandonment of the ordinance..

#### 2. FY2018 NJDOT STATE AID GRANT PROGRAM

Browne: Keep applying for Cooper Street sidewalk repair. Talked about funding ourselves or reaching out to the county.

Fitzpatrick: Is this the same one? It's pretty basic.

Noll: They haven't had a whole lot of money. Might be more with the gas tax.

Fitzpatrick: Think we should continue?

Noll: Submit the same thing. Wouldn't cost much. I will be glad to look at the application.  
Fitzpatrick: I think we should still aim for that.  
Browne: Thought we should reinvent this application.  
Schwab: This letter has four grants. We always apply for the first one.  
Dovey: Because of the new housing, school kids will be walking there.  
Noll: Yes, and we will be coordinating with the county.  
Dovey: It's bad there with heavy rains.  
Noll: Minimal work to update it.  
Fenimore: County needs to be involved too.  
Browne: Road repair program is further in the agenda.  
Schwab: Municipal aide?  
Noll: \$200,000 in the past – we've been told up to \$300,000  
Schwab: We applied to state in 2016, but didn't get.  
Noll: Grant unlikely to get granted if they streets don't connect. Won't do different streets unless they connect.  
Schwab: Look at the streets that were in the previous application.  
Fitzpatrick: Hickory Street should have the county involved.  
Fenimore: This would be the time to try to put a pump in for Hickory Street.  
Noll: Grants can include storm drainage.  
Fenimore: Every time it rains hard it gets flooded out. Small pipe comes across Coopertown and into a larger one. Floods until it catches up. County didn't want to do that years ago because they didn't want to close the road. Poplar Street- sent a guy on a dolly and he cut all the roots.  
Noll: We did look at that four or five years ago. We have the study. I will talk to Harry about it and reacquaint myself with it.

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CONSENT AGENDA ITEMS

RESOLUTION 2017-102 AUTHORIZING THE APPOINTMENT OF POLICE OFFICER AND ATTENDANCE AT THE CAMDEN COUNTY POLICE ACADEMY

RESOLUTION 2017-103 CERTIFYING LIENS AGAINST CERTAIN PROPERTIES FOR COSTS INCURRED BY THE TOWNSHIP IN ACCORDANCE WITH CHAPTER 135 OF THE TOWNSHIP CODE

RESOLUTION 2017-104 REFUND PROPERTY TAX OVERPAYMENT

RESOLUTION 2017-105 RELEASE PERFORMANCE GUARANTEE FOR DRIVETIME CAR SALES, BLOCK 2000, LOT 13.08

RESOLUTION 2017-106 AUTHORIZING A CONTRACT WITH THE HARTFORD INSURANCE COMPANY FOR EMPLOYEE GROUP TERM LIFE INSURANCE

RESOLUTION 2017-107 ADOPTING AN AMENDMENT TO PERSONNEL POLICIES AND PROCEDURES

RESOLUTION 2017-108 AMENDING COLLECTIVE BARGAINING AGREEMENT WITH THE DELANCO POLICE BARGAINING UNIT REPRESENTED BY THE DELANCO POLICE ASSOCIATION

RESOLUTION 2017-109 AMENDING COLLECTIVE BARGAINING AGREEMENT WITH THE DELANCO DEPARTMENT OF PUBLIC WORKS/CWA BARGAINING UNIT

RESOLUTION 2017-110 REFUNDING UNEXPENDED ESCROW ACCOUNT

PAYMENT OF THE BILLS ACCOUNT

GENERAL \$777,984.06

PAYROLL 167,539.05 UNEMPLOYMENT FUND 85.50 ESCROW TRUST 2,496.13

MUNICIPAL OPEN SPACE 10,309.08

APPROVAL OF MINUTES - 6/12/17 and 7/10/17 APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA

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CORRESPONDENCE

1. NJ DEP – Flood Damage Prevention Ordinance –

Schwab: Based on the timetable...I have been in contact with DEP. Meeting with Templeton, Rakeesh, Schwab and Casey to create draft. Ordinance has to be adopted by December to ensure residents are able to get flood insurance.

2. Freeholders – Community Development Block Grant – sidewalks and ramps in Newtons Landing and ramps in the rest of the town, Still pending

3. Letter from Barry Bramble re: Judge Ahart – complementary on how the judge ran court.

4. Letter from Dr. Heel regarding pavement in front of his house.

Schwab: Confirmed that area will be repaired.

5. Letter from Donna Ridgeway regarding rental property across the street.

Browne: Did DeSanto get a copy?

DeSanto: No.

Browne: Pending litigation. Can't respond.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS – SESSION TWO

Resident of Rancocas: Sidewalks – streetscape that are brick. How do we get minor things repaired?

Browne: Homeowner will be responsible to replace bricks. We were taught how to replace the bricks. They are in a concrete base.

Jass: There are spots that should be taken care of soon.

Browne: Starting next year, we will start sending letters to let homeowners know it is their responsibility. Shade Tree will be involved – could be reimbursed up to half. Isn't easy to deal with the brick. Need to let homeowners know how to get them fixed.

Jass: We should be proactive.

Browne: Next year we will start leaning on everyone to fix their sidewalks.

## COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC DISCUSSION ITEMS – SESSION TWO

### 1. STATUS OF MUNICIPAL ROAD REPAIR PROGRAM

Browne: I am ready to pay \$30,000 to fix Cooper Street

Jass: Talked with freeholder. Harry had an informal sketch.

Fitzpatrick: We should still apply for that area.

Fenimore: You are going to have to build that up. It's very low there.

Browne: What are we going to do? Keep waiting?

Jass: Waiting for the sketch that the freeholder asked for.

Resident of Maple: Does Chris submit or does it go through the Bridge Commission?

Delanco isn't well-loved by the Bridge Commission. As a resident, that we are getting denied all the time is a repercussion from the DEP from the Dunes.

Fitzpatrick: Their grant writer submits a grant.

Dovey: Reach out to the freeholders.

Fenimore: Tell them there is a ponding area. We can't salt across the tracks. Very dangerous to have that drainage problem there.

DeSanto: Walnut Street School?

Noll: Working on that now.

### 2. DISCUSSION OF RESPONSIBILITY FOR MUNICIPAL PARK TREES AND MAINTENANCE

Browne: Letter highlighting conflict in our ordinances – responsibility between Recreation and Shade Tree

Fitzpatrick: Thought you were going to sit down and work through this?

Browne: I will report out. Who do you want to see in charge of trees?

Fitzpatrick: You have to deal with the plan of the park and then plan the trees. Ex. at Gateway, some of the trees were there. I think we should be in charge of the trees. Everything ends up here.

Browne: Ordinance has both Shade Tree and Recreation in charge.

Heinold: It's not mutually exclusion – parks, it's Rec. Shade Tree – public places. It needs to come back to the governing body – not everything, but in the case of a conflict with overlapping jurisdiction.

Fitzpatrick: Nobody should be doing anything in the parks. Rec doesn't own it. The township does.

Browne: Rec and Shade Tree are both commissions.

Fitzpatrick: Let Township Committee make the decision.

Jass: If you are a commission, how would one go about removing something?

Heinold: May be many times when trees in parks are not of interest to Shade Tree and there may be trees that have no interest to Rec. If they can't come to a resolution, it should come here.

Fitzpatrick: There has been miscommunication among volunteers who work very hard. You need to come before the township

Templeton: I don't think we need to change the black and white over a miscommunication. Rec and Shade Tree have great volunteers and Public Works takes care of a hazard without talking to either.

Browne: I was here when Rec and DYSA were split. Rec didn't want programs. Needed to free up Rec to work on facilities. Field of Dreams- thought there was a landscape plan by Scott Taylor.

Fitzpatrick: Scott's was a concept plan. We took it phase by phase. Scott said not to do a tree plan until the fields were done. Picture was a dream of a concept plan. Never approved.

Jass: Putting that aside, every volunteer works extremely hard. It's been brought to our attention that there is a conflict. Wouldn't it be wise to put this in writing? Better not to go through this emotion thing. Why have a conflict between our commissions.

Heinold: To clarify for down the road, trees in park falls to Rec with language that they should get advise and consent of Shade Tree.

Jass: Same issue on Land Use Board. John Rahenkamp with the 14 homes - we didn't want the trees in the right of way; they are being planted on properties. JLUB wanted to know where we are with this, are we having street trees? Germano said they did have the authority and did they want to get an attorney and sue.

Browne: We are working on Shade Tree ordinances.

Heinold: Does it make sense to involve both Rec and Shade Tree?

Fitzpatrick: Why are we talking about this prior to..?

Browne: I'm getting the flavor

Templeton: I don't want to give a flavor. I want you to see what the commissions have to say first..

Jass: Tone at JLUB - dealing with the same tone.

Dovey: Need to enforce that we are responsible for the town. If something is screwed up, and they were and money has been spent foolishly. Shade Tree should be a tool of the town in an intelligent smart way and controlling what goes on on private property too. Blights - how do we handle? Have to change the mindset. My feeling is to make Rec responsible for park trees with advice and consent of Shade Tree. If they can't agree, it comes to Township Committee.

Browne: Sample ordinance to be handed out this evening.

## COMMENTS AND REPORTS

### Professionals

Noll:

-Newtons Landing parking - plan being prepared.

-Area behind the building

### Township Administrator

-Professional reports - CFO's in the only one there.

-Notified by state Best Practices that it's almost that time again- reduced it to 25 questions. No new questions. We need 21 yeses or inapplicables. I'm sure there are 20 yeses. Two to run by you. One is to review all second jobs of employees -

retroactive or future – to determine conflict. The other is to evaluate authorities annually with a detailed financial analysis.

-As per state – Previously, salaries were by ordinance but contracts were adopted by resolution, but not now – will need to be an ordinance – first and second readings, public hearing, etc. Every time someone gets a raise, needs an ordinance as well as detailed financial analysis.

Fitzpatrick: Can we object to that?

Schwab: Yes, public comment by September. Do you want me to write to him?

Township Committee: Yes

Schwab: They want all types of breakdowns so they can compare municipalities.

Department Heads:

Chief of Police,

-Addressing this letter – issues in the letter – she has been told a number of times how to address.

-Cameras are in – good quality – need to complete training.

-Two free signs for internet exchange – one camera for internet exchange right in front of my office with two designated parking spaces. Sprinkler lines are in the way but will find a spot for the poles.

-Body cameras – working on it - social media introduction. Soft roll out for two weeks and will collect the data to determine best place.

-Parking at Newtons Landing – some worked themselves out. One strip was an issue, but will be solved.

-Bicycles swerving – we posted, Delran copied our post word for word. CBS called them because they are bigger than we are.. It's everywhere. Kids are intentionally riding bikes into traffic. Regional – NY, PA, all over. Kids traveling all over to do it. We are addressing it. Officers will be getting parents involved.

Templeton: Heard there was one accident already. Someone is going to get hurt.

DeSanto: That's why I put a Facebook post up. Next step is to strictly enforce the bicycle laws. Like to do education first, but zero tolerance.

Jass: You could encourage phone videos.

Fitzpatrick: Knocked over flower baskets at Gateway Park.

Jass: Re: Internet exchange...Police Station sign with an arrow would be nice.

Something on the road that says there is a police station here.

DeSanto: On the driveway.

Jass: Yes.

Fitzpatrick: Will you bring the new officer to meet us?

DeSanto: When he completes the academy.

Fitzpatrick: Drug drop off?

DeSanto: Should have an answer soon.

Templeton: Kate might want to get in on this. Trash and drinking on Hawk Island that Kate mentioned – would Marine Police be helpful?

DeSanto: With signs on littering.

Templeton: The photos show a lot of alcohol –

Jass: Because it's private property, aren't they in violation of property maintenance?

DeSanto: Marine police enforcement might discourage.

Fitzpatrick: I could have Tom Casey contact the property owner.

Fenimore: Guy from county who cleans up there gets her permission to be there.

Fitzpatrick: This is a different group. Signs that say No Trespassing, Private Property would help.

Jass: Are we responsible to put up signage on private property?

Fitzpatrick: If we have to clean up.

Templeton: Another issue - Creek Road at 3:00 is like NASCAR when Drive Time and Carvana get out.

Jass: Got a call from Living Springs. They are installing speed bumps due to cutting through their private property.

Supt of Public Works:

- collected 75 cubic yds of brush

- cut properties 4 time – 5 properties for Tom Casey

- 5 trees and a stump removed.

- 11 street and 2 stop signs installed.

- leaves were turned. Heat from DEP, but the pile has gone down.

- Cleaned 27 storm drains. 67 bottles and cans were found.

Township Committee

Templeton:

- JIF – closed out inventory for the year.

- JIF and EMS meeting to review township personnel policy – entire membership will be trained.

- went to court. Jennifer, our court administrator is serving in a conference on jail reform. She is the only administrator in the state on the committee.

- school board – no agenda on website. Depart of Ed changing rules on PARC – opt out will be counted counted as zero. Board approved contracts with Riverside, tuitions: preschool \$10,400 \$14,000for HS Mult Handicapped \$19,500. Summer reading requirement – just for middle school. Mr. Mersinger received a merit award for social media for the district - \$3375 bonus. I'm still looking for that agenda.

- Office of Emergency Management mtg with Mayor Browne – town seeking volunteers for CERT team. County OEM is desperately looking for volunteers.

- Eclipse on August 21.

- Meetinghouse Square – new owner has removed all public trash cans. Tenants have difficulty getting in touch with new owner.

Browne: Spoke with Janice – researched site plan approval. He's responsible for litter, but not trash cans. I think it looks better without the trash cans.

Templeton: They need to put something out.

Fenimore: Are you going to have a street sweeper? They are throwing the cut grass out on the street. Weeds in the Dunkin Donuts.

Jass: Ron has told them to take care of it or face a fine?

Fenimore: Could put a couple of trash cans on the sidewalk. Since I shut down the basketball court, it's been looking better.



Browne: More and more people are needed to be trash captains, tree captains volunteers in the community

Dovey:

-EMS – looking for volunteers.

Fitzpatrick:

-Contract for fields working well- fields are resting.

-Met with executor of Berger estate - grass cut and waterfront will be cleaned up.

-History Board persevered at Farm Fair – brochure on Delanco watermen.

Jass:

-Attended (missed it)

-Attended History Meeting – Farm Fair – so hot there

-Rec concert is this Thursday

-Attended Freeholders meeting

-Spoke to Matt Johnson – path from RR tracks to park – overgrown. Addressed

-Attended JLUB – Rahenkamp – 13 homes. 4 will have 2 car garages.

-Attended library Christmas in July

-Met with Ed Fox Economic Development – vehicles trucks with Fed Ex, Drive Time, They weren't aware of traffic – looked at projection for 20 years. Going town to town looking at traffic on 130 corridor.

-Member of National Foundation of Women Legislators – applied for 150 backpacks for children and won. Distributed Aug 22 with Mr. Mersinger and PTO. Only two towns in NJ got them.

Browne:

-Received email from Mr. Mersinger regarding sidewalk at Walnut Street School. – sent him a copy of five year plan – Walnut not listed, but said we would keep in mind for grants that may work.

-Bob Dovey and I met – Bob found this sample ordinance for Shade Tree. You will see where we are heading on some technical issues. We are going to pull Shade Tree into it and eventually Recreation. Addresses some trees in people's yards.

-Had lunch with a solar energy company. Lot of advances in this. They will come in an fix your roof, build a garage, ... It's a 15 year commitment – no cost to the township. If all three municipal buildings do it, it's a big savings.

Jass: How long have they been in business?

Browne: Not sure. They will come in and do a presentation.

August 21<sup>st</sup> meeting is canceled.

ADJOURNMENT