

The following are my personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Rd.

A brief Board of Health meeting was held before the Township Committee meeting. Janice Lohr was appointed secretary. The Burlington County Department of Health was appointed as Inspection Agency for Delanco for 2018. There was a report on the rabies clinic and an open public session. No comments were made by the public.

Delanco Township Committee meeting February 5, 2018

Present: Browne, Ouellette, Dovey, Fitzpatrick, Templeton

Also Present: Mr. Schwab, Township Administrator; Mrs. Lohr, Township Clerk; Mrs. Martin, Deputy Township Clerk; Mr. Heinold, Township Solicitor, Mr. Fox, Township Engineer; Mr. Fenimore, Public Works; Chief DeSanto, Delanco Police

*INTRODUCTION AND OATH OF OFFICE – NEW POLICE OFFICER SLEO Sukhvir Badesha

DeSanto: One of his best characteristics is perseverance and desire to learn. He has done everything he can to be successful in his career.

ORDINANCE 2018-1 CALENDAR YEAR 2018 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

*2ND READING BY TITLE ONLY AND PUBLIC HEARING
Passed unanimously

ORDINANCE 2018-2 AMENDING CHAPTER 145 GOVERNING "CERTIFICATE OF HABITABILITY " *2ND READING BY TITLE ONLY AND PUBLIC HEARING

Purpose is to raise the fees to be in accordance to what they should be.

HEARING OPEN TO THE PUBLIC FOR ORDINANCE 2018-2

HEARING CLOSED TO THE PUBLIC

Passed unanimously

ENVIRONMENTAL ADVISORY BOARD UPDATE FOR IMPLEMENTATION OF "NO IDLING" PROJECT

Fitzpatrick: On the agenda at Mike's request.

Perlmutter (Environmental Advisory Board): Have met with Mr. Mersinger and have permission to place signs at Walnut and Pearson Schools. Have permission from Rec to do ballfields. Still need approval from John Fenimore and cost estimate for installation

38 signs at \$14.50 = \$551.00 paid for by grant from Sustainably NJ.

Mataset: We've been going back and forth regarding sign installation. If there is additional cost, we may be able to pay for that through grant.

Fitzpatrick: Spoke with him. There may be a need for additional posts where there aren't already posts. It's possible that we would need posts for half. You are within your grant. Are you available to meet with John during the day?

Mataset: I am.

Fitzpatrick: Just set it up with John.

Mataset: Grant monies were deposited with township.

Templeton: Purchase order is prepared by Hudnell and it goes to DEP. Shipping has increased. I spoke with DEP today. Maybe you can save \$17 and convoy them here since three of you work there.

Schwab: When you update it, drop the form here and we will take care of it.

Mataset: So then we have the committee's approval to order the signs.

Fitzpatrick: Yes

COMMENTS AND REPORTS:

COMMENTS – PROFESSIONALS

Fox:

-Sea wall – Wetlands have been identified – survey work to be done on Friday for endangered species. Just for the street ends. Should go through.

-Stormwater basin in back is frozen. Should thaw enough to get done by the end of the month.

-Magnolia Lane drainage – waiting to hear from contractor for installation date on the pipe.

-High Point – developer is requesting one more CO. Eliminated one.

-Sidewalk project on hold due to weather – superintendent and grounds director would like it done during spring break. Contractor agreed – April 2. Will start on Newtons Landing before that.

Fitzpatrick: Make John aware of Walnut Street

Fox: John put temporary patch there which helped.

-Roads – West Ave, Fenimore and Magnolia – advertize this month. March 20 for bid opening to be awarded in April. Better prices in the spring.

Templeton: Hazmat mitigation?

Fox: Working on it.

Fitzpatrick: If someone wants to apply to Cornerstone, do they come here?

Lohr: They can and we will give info for Cornerstone.

Heinold:

-Recent amendment to Land Use law – approvals issued by JLUB, performance and maintenance bonds occur at this level. Board professionals recommended.

-Sign ordinance – modification was made.

Fitzpatrick: Pull it off consent since there is still a change to it..

COMMENTS -TOWNSHIP ADMINISTRATOR

-Next week there will be a brief TC meeting with the goal of budget work session at 8:00pm. Representatives of various boards will be here as will our auditor.

-Fire official has pointed out that there needs to be an update in fees for fire enforcement ex. annual inspections, permits, etc that go through their office. We authorize their fees. Janice and I discovered that two chapters in our code are virtually duplicates. Apparently, instead of replacing, an additional chapter was created. Randy suggests we look at Beverly's code. He will bring us recommendations based on state's recommendation.

COMMENTS - DEPARTMENT HEADS

1. Police

-Court security meeting was held today. Recommendation to have some type of lock down drill for township court and office staff. One will be held during court, one during work day and one at township committee meeting.

-Substitute crossing guard has a new job – we need a new sub.

-Received a complaint about speeding on Perkins Lane – addressing with direct patrols.

-West Ave cameras in place. Field of Dreams –one camera needs to be addressed.

Ouellette: West Ave – cameras at Sport Complex

DeSanto: Yes. They capture many areas.

3. Municipal Clerk - nothing at this time

COMMENTS - TOWNSHIP COMMITTEE

Ouellette:

-Participated in budget workshop on Jan 29 – Mr. Fenimore and Chief DeSanto presented their budget request.

-Emergency management coordinator tested phone system at fire house – it is working.

Lohr: That is part of Hazmat.

Ouellette: Terry Hamlin wasn't sure if there were still emergency supplies stored here.

-Next meetings of Emergency Management April 30 and July 30 at 7pm

-Attended JIF seminar on Cyber and Tech Risks, Land Use Liabilities, and Health Day

-Feb 1 county CERT meeting – animal CPR – Phil and Jack were attending their seminars for Delanco CERT.

Fitzpatrick: And then you will start the program in Delanco?

Phil McFadden: Good learning experience if only to help your family and neighbors. There is a Riverfront Program. There isn't one centered in this area. We would have to come back to Township Committee due to JIF insurance regulations.

-JLUB – Boise Cascade asked to be pulled from the agenda for Joint Land Use Board. They aren't ready

Fitzpatrick: Do you have date for Easter Egg hunt?

McFadden: I can find out for you.

Templeton:

-JIF mtg Jan 15

-Worked on Hazard Mitigation Plan which is now being led by Harry Fox. They are in the process of submitting documents. I was able to pull some emails on vacation.

-Township offices are getting lots of questions on new flood maps. Staff has done a great job with editing info on the township website for clarity.

-Environmental Advisory – working on idling signs and other projects through Sustainable New Jersey. Pearson School is getting flower beds. One school may be able to build a fence around the garden and get a water supply.

-Court – have seen new officer in court sessions – very professional

-Attended budget workshop

-Erin has done a lot of paperwork for JIF in regards to claims. Has straightened out safety budget items and allocations. She has assumed a lot of responsibility to make sure we get the most from our JIF.

Dovey:

-Marlene Jass called me about PSEG street light conversion – costs \$25 per light. You need to apply.

Fitzpatrick: Got an email from PSE&G. Will be meeting with them.

Schwab: Hasn't come directly to us.

Dovey: She said we should reach out. There is a time limit.

-Feb. 17 Sat. Fire Commissioners budget vote. They had 298 calls; EMS had 644 calls, 611 in Delanco. Concern that Stanker and Galetto should have a water tank. If they don't come up with info to the contrary, they need a water tank or they don't get a CO. Concern about traffic and getting emergency vehicles through.

-Shade Tree – need a proclamation for Arbor Day. Made them aware of responsibility for trees in parks and the rest of town. On agenda for March meeting to clean up that ordinance.

-Property Maintenance monthly report – would like to see it on our website.

Heinold: I'd like to take a little time and look at that. You want to have public information out, but there are counterbalancing concerns. I don't want to do that off the cuff.

Dovey: Give residents an opportunity to see that he is out there doing his job and how long it takes it to get to court.

Fitzpatrick: We've allotted him more hours.

Dovey: Does he have a camera?

Schwab: Yes

Browne: Jesse, do you remember the police blog? Did they name people?

DeSanto: No. You can give the name if someone is arrested. This is such a small town that when they see an item in the blog, they know who it is.

Browne: Attended Freeholders mtg on Feb 24. They passed Job Equality Fairness Act – will not ask how much you were getting paid at a previous position. It will make it fair for women and men.

-Shade Tree – working on rough draft of new Shade Tree Ordinance. Next move is to meet with subcommittees with JLUB and Shade Tree. We are going from a 2 page ordinance to possibly 17 pages. Planting and mulching are addressed.

-Sidewalk ordinance that was passed last year. Are we doing enforcement this year?

Richard had suggested sending out letters or do we softly enforce when people are selling their homes. The soft year has gone by. People need to be reminded that there is an ordinance on the books.

Fitzpatrick:

-DYSA – April 14 is opening day. No Feb mtg. March 5 mtg will be at Walnut Street School

-Attended couponing workshop at the library.

-Fire commissioners had a special meeting to correct typographical error.

- Did a wedding Saturday evening in the brutal wind.
- History Board meets Wed.
- Seniors meet Feb 20
- Read an article about the increase in graduation rates in some Burlington County High Schools. Glad to see that they are finally taking it seriously and there are more students graduating. Want to be sure that the Board of Ed sees it.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE
 Barrett for Delanco Public Library: Thank you.
 COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

CONSENT AGENDA ITEMS

Resolution 2018-36 to appoint Sukhvir Badesha as special officer Delanco Police.

PAYMENT OF BILLS

ACCOUNT AMOUNT

GENERAL \$1,155,075.22

P A YROLL 77,118.05

DOG TRUST FUND 30.00

ESCROW TRUST 68.00

MUNICIPAL OPEN SPACE 496.57

APPROVAL OF CONSENT AGENDA

ORDINANCE 2018-5 AMENDING THE LAND USE ORDINANCE OF THE TOWNSHIP OF DELANCO GOVERNING "SIGNS" 1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR MARCH 5, 2018

Fitzpatrick: Two changes to note 24 square feet, one change per hour, changeable copy up to 75%

Passed unanimously

Will be reviewed by JLUB for consistency

WITHDRAWL OF PREVIOUSLY INTRODUCED ORDINANCE 2018-3 AMENDING THE LAND USE ORDINANCE OF DELANCO TO ADDRESS SUBSTANCE ABUSE TREATMENT CENTERS

Heinold: Some back and forth on this ordinance. It was introduced on Jan 22. Recommendations for modification from our planner. If we had continued down that path, we would have to renote. We are canceling and will reintroduce and we will save costs by doing one notification instead of two. Hopefully will avoid confusion.

Passed unanimously

ORDINANCE 2018-6 AMENDING THE LAND USE ORDINANCE OF DELANCO TO ADDRESS SUBSTANCE ABUSE TREATMENT CENTERS

1st READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR MARCH 5, 2018

CORRESPONDENCE

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO
Resident of Colgate: 2018-6 – could township provide a list of other townships in county that are doing this?

Heinold: Yes

Browne: In BCT it was reported that we are the first.

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

DISCUSSION ITEMS

1. PARTICIPATION IN THE MELJIF TENANT AND USERS LIABILITY INSURANCE PROGRAM (TULIP) (CONTINUED DISCUSSION)

Fitzpatrick: Women's Club has our own insurance. This could be for a one time event.

Templeton: Access to insurance would be paid directly to JIF by these separate entities/groups. Separate from township insurance. I've always had reservations about this program...any organization could approach to buy and they wouldn't be denied.

Fitzpatrick: We would have no control over it. For example, if there were a beauty pageant at Gateway Park, they could apply.

Templeton: They would be required to have insurance anyway.

Heinold: We deal with that in our facility use policy. You can't discriminate. If someone has a subject matter we don't especially agree with, we can't discriminate. I don't think this opens that up any more.

Fitzpatrick: Township was interested because the cost is lower for the user.

Feedback from committee – doesn't cost the township anything or put us at risk. If we require insurance and they get it through this, we would accept it if it met our requirements.

Templeton: Many years ago, there were community civic groups who wanted to use this facility. They paid for this building. Why would there be an extra cost to them for insurance? Commercial insurance is expensive for having a monthly meeting.

Fitzpatrick: Civic groups, HOA shouldn't need insurance.

Browne: We had someone from out of town. They could apply for this. Bike shows, car shows.

Heinold: If someone uses the facility and they play dodgeball one night, our insurance won't cover.

Dovey: I saw it as a service to small groups who may not be familiar with liability insurance.

Browne: Yoga doesn't have it.

McFadden: Covered under Rec.

Heinold: Ex. someone wants to plan the eighth grade dance here, the easy out is say, "Here is how they get insurance."

Lohr: If, under the program, we have no liability or exposure and we are part of JIF, why do we have to sign up for it?

Heinold: Maybe they just want to know that we are OK with it. To avoid complaint that township didn't know about it.

Browne: Million Man march was supposed to come through here and wanted to camp out at Holiday Lake. They were permitted, but they didn't do it.

Lohr: Basketball fundraiser at our courts – we required insurance for one day event.

Browne: Block parties?

DeSanto: Permit

Browne: It is a public street if something happens.

Schwab: You could require insurance for block party.

DeSanto: Could be part of the permit requirement.

Schwab: We can be confident that JIF has reviewed these policies. They are going through a known quantity.

Dovey: You also have a problem with people with fake insurance.

Schwab: If something happens inside our facility, we get sued too. This would coordinate with our insurance. If you want to make it easier, then you do it.

Templeton: Part of the paperwork here says to do it if you want to attract people to your facility.

Fitzpatrick: Let's table it for now and bring it back later.

Lohr: June?

Fitzpatrick: Yes

2. BURLINGTON COUNTY ENERGY AGGREGATION PROGRAM

Fitzpatrick: We chose not to join. We got another letter. If we approve it, every resident is in it and they have to opt out. I think residents should try to do that on their own.

Browne: All they have to do to get in is just answer the phone at dinner time.

ADJOURNMENT

Submitted by Maureen Barrett