

COMMITTEE MEETING – MAY 7, 2018 7:00 PM MUNICIPAL BUILDING, 770 COOPERTOWN ROAD, DELANCO, NJ 08075 (STARTED AT 7:15P)

Roll Call: Browne X Dovey X Ouellette X Templeton X Fitzpatrick X Also Present: Mr. Schwab, Twp. Administrator X Mr. Noll, Twp. Engineer X 26Mr. Heinold, Twp. Solicitor X Mrs. Lohr, Municipal Clerk X Mrs. Martin, Deputy Municipal Clerk X Mr. Fenimore, Supt. of Public Works X Mr. DeSanto, Police Chief. X Others:

FLAG SALUTE SUNSHINE STATEMENT: Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner: Initial written notice was mailed to the Burlington County Times and Courier Post and published in the January 3, 2018 editions. Notice of change of meeting start time was subsequently published in the March 23, 2018 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

***SPECIAL PRESENTATION FOR 10 YEAR ANNIVERSARY – TREE CITY USA**

Mark Cena- here to present township with a flag from the Shade Tree Commission. Acknowledged Bill Matalwicz, and Joan Hinkle for their efforts with continuing shade tree commission goals.

*2018 MUNICIPAL BUDGET – PUBLIC HEARING

Fitzpatrick: Public hearing for budget introduced. We have to have public hearing on what was introduced, we do tend to amend it but this hearing is just on what we introduced initially.

Lohr: we need to first vote to adopt by title reading only.

RESOLUTION 2018-60 RESOLUTION AUTHORIZING MUNICIPAL BUDGET READING BY TITLE ONLY

Motion by Ouelette seconded by Dovey to adopt Resolution 2018-60 Roll Call: Browne X Dovey_X_Ouellette X Templeton X Fitzpatrick_X

HEARING OPEN TO THE PUBLIC FOR 2018 MUNICIPAL BUDGET

None.

HEARING CLOSED TO THE PUBLIC

RESOLUTION 2018-61 RESOLUTION TO AMEND 2018 MUNICIPAL BUDGET AND AUTHORIZE PUBLICATION AND PUBLIC HEARING FOR THE BUDGET AMENDMENT(S), PUBLIC HEARING TO BE HELD ON MAY 21, 2018 7:00pm

Motion by DOVEY seconded By OUELETTE to adopt Resolution 2018-61 Roll Call: Browne X Dovey_X Ouellette X Templeton X Fitzpatrick X

Amendment reduced overall by \$77,000 and reduces tax increase from .03 to a little over .01 reduction of paying principal on some notes. Makes more sense to take on principle payment at that time then to

pay it off now. Automatically reduced when you reduce your expenditure side. Everything else remains as it was introduced on the 22nd of April. This change reduced the tax rate.

COMMENTS AND REPORTS: COMMENTS - PROFESSIONALS COMMENTS -TOWNSHIP ADMINISTRATOR
COMMENTS - DEPARTMENT HEADS 1. Police 2.Public Works 3.Municipal Clerk COMMENTS -
TOWNSHIP COMMITTEE

Noll: I have quite a few things to discuss. First an update on the seawalls—we've submitted 2 of the 3 permits and we've received 2 letters that were sent to the DEP. The contents will be addressed at the time of filing the designs. The plans submitted were schematic in nature, not detailed. The stormwater basin project has gotten underway. Then there's the complete streets project which Richard will discuss later on.

Schwab: I sent the report from Harry to Chris' office-- \$108,018 has been spent to date. Paid for by county grant, shade tree budget, and capital funds covered the work in front of Walnut Street School and the rest of the funding source was from the sidewalk ordinance. I think the estimate was pretty close to actual expenditure.

Dovey: I'd like to have Harry and the engineers talk about cost overages. I have a list of 204 addresses that were supposed to have panels replaced and that doesn't include common areas and HOA areas that weren't on that list. I don't understand why the complete inventory of what needed to be done was not. Now we're saying the taxpayers need to make up the rest. I need to understand why this happened.

Fitzpatrick: I guess we need to sit down with Harry.

Dovey: we were told everything on this list was going to be done. This list came out afterwards, I asked for a list of properties that would be addressed and they were not. I posted this list and people want to know why they got skipped.

Noll: there were subsequent meetings where we finetuned that list. I can't speak for Harry but I don't believe that's the final list.

Dovey: I got suspicious when they started taking addresses off the list. Based on the first go round this was the second bite of the apple. 204 addresses were going to have concrete work done.

Schwab: we need to finish this project out, contractor is here and we also have a limited amount of time to get this grant money spent. Many times change orders are done in the field but in this case perhaps we needed to better communicate.

Fitzpatrick: I don't believe the list should have been posted at Newtons landing. The work was contingent on the funds being available. Policy to me would be that if we were going to post a list anywhere it would be on our website not at Newtons. The matter is that we need to move forward with getting the job done. We sent notices to the property owners.

Dovey: I received this list. I don't have all my emails but this was the list that Harry finally gave me of the properties that were going to be done.

Browne: sounds like the tone of that project is going sour. It seems that a lot of pads were replaced and if we are trying to get the project done we need to move forward. I don't remember common areas being addressed, each homeowner was lucking out by not having to pay their 50% share of the replacements. I'm not sure why the common areas are being rushed into this, residents of newtons pay a homeowners association fee to make such repairs.

Fitzpatrick: we never made a decision at the last meeting about the common areas, we need to focus on closing out the private homes.

Browne: Chris, was the original bid including common areas?

Chris; I don't believe so. There's a couple areas that were listed but not many.

Fitzpatrick: we do need to spend some money out of the sidewalk areas and not worry about common areas now. \$10,000 more need to be put into this from the sidewalk fund.

Motion to authorize engineer moving forward: should be done and marginal list with no common areas (including ships way circle)

Motion by Templeton and second by Ouellette.

All in favor.

Noll: 2017 roads program is starting may 14th 2018 surveying is complete and under design—awarding contract last week of June then we put it out to bid. Last item is complete streets but we'll hold off on that for now.

Browne: seawall project: permitting was just applied for recently? I thought that was in the works for a long time? Mike has bought up the living seawall in front of zurrburg. What's your take on continuing this process? Will it conflict with scope of rebuild?

Noll: No I think they can both continue forward without impacting the other.

Browne: is there a chance we'd get denied on one because of the other?

Noll: No, we are looking at options—they have not given us any indication of rejecting rebuilding seawalls while also working on the living seawalls. We asked for direction previously, we finally decided to submit the application we had and let them come back to us regarding these issues.

Fitzpatrick: I had a question, I read the letters and I noticed there was a check, I thought DEP was holding the \$4900 check we submitted previously.

Noll: I need to find out what the \$200 check we wrote was for because i do know there was some money in there.

Templeton: that \$4900 check never went anywhere back when we first submitted dep held that money in escrow. This check was for permitting on the street.

Heinold: I wanted to keep residents aware a fire on hickory street required municipality to come in to do emergency demo, resident is trying to put cost on lien of residents in question. We're trying to get money back into coiffers as quickly as possible.

Schwab: successor report-- I forwarded John the code enforcers report, he's trying to add more detail. We received updated risk management renewal program. We had personnel policies we have until oct 1st to adopt the policies and by next month we'll have the info available to make these changes in time for the deadline. Social media policies/outreach, hiring practices, etc.

Desanto: The appreciation banquet for cops was held and recognized two officers for their service on Dec 29th. Distracted driving campaign wrapped up, grant for officers working specifically 150 tickets issued in 3 week period, 55 were specifically for use of cell phone, other categories for dui, reckless, etc. We also applied for another grant click it or ticket—state will reimburse us for 120 hours \$55/hr, we've been approved for the grant. We need a resolution and we'll announce on our facebook. I have sample resolution from our state.

Apr 28th was the takeback prescriptions—44lbs of unwanted prescriptions, 3 boxes of unwanted prescriptions. I received my letter from dba that we received exemption so we can participate in the program July 1st is new fiscal year and they'll have funds for us to put up a box for 24/7 access to a prescription drop box.

Fenimore: 2.5t of asphalt in potholes, 420cy of chipped up brush. Almost 4 months' worth of brush pickup in 1 month. Went through town 8 times. 60cy of spring leaf pickup, put up 7 new arrow signs down Delaware ave, cut all township property once. We cut dunes trail for first time, lined 11 ball fields so far, end of ash street we got the basin cleaned up and the end of magnolia. Turned leaves at compost, 11 roads up there now, waiting for guy to come turn them for us. Detention basins were cut by farmer.

Fitzpatrick: What's going on with the hidden driveway sign at 100 Burlington ave, we're having a lot of problems with cars speeding there, there was a hit and run, i think i sent you an email about putting up 1 maybe 2 signs there. They ripped up some ivy.

Fenimore: they actually planted arborvitae to hide the house but on the 1 side that has the bushes its going to be awful hard to put a sign there.

Fitzpatrick: they cleaned it up a lot this wknd, there's space now to put the signs. A little boy was hit there on his bike, a hit and run. Something needs to be done there.

Desanto: the best way is to monitor them making the turn from Burlington onto Rancocas

Lohr: In the conference room there's a folder tagged with things for signature, everyone needs to sign it for adoption 2018-62 sign it before you leave tonight. Inquiries from the Newtons Landing HOA about stumps that have been left. Harry said contractor took all stumps that were removed for the project and john says he removed all his bob can you reach out to Mario and see what stumps he's talking about. Feedback I'm hearing is that there maybe 1 stump left but its represented as multiple ones needing to be ground down. Kitty did you have something for tonight?

Martin: Just the financial disclosures: 100% compliance from everyone in the township so no need to report any resident to the state.

Lohr: 2 lots not part of fair share plan if you want to authorize the engineer to make an assessment so those lots can be included in the fair share.

Noll: bill and I will talk to each other and figure out how to get that done.

Fitzpatrick: I'll move that we do that, John seconded it.

Fenimore: 1 comment I forgot, headwall at Newton's Landing is in bad shape, 1 that comes out of basin and drains to creek. It's all eroding around it. Harry took a look at it.

Dovey: my understanding it was not installed properly. Old engineer company probably had e&o insurance can't we go after it?

Discussion: pipe isn't always submerged and its supposed to be. Harry looking into this from '99/

Fern: April 30th attended emergency management meeting for town, Ed Wayne from county did presentation on cert and Emergency management. I stuck my nose into school board meeting and tried to follow up on library sign. Fitzpatrick was there too and we tag teamed that because I had to get to another meeting. Budget, looked at unforeseen expenses we put out 50k for the fire on hickory, like tapping into deferring payment on our loan for a year was a smart move to do. The PO who was called to duty we had that expense which we had not foreseen.

Dovey: emergency management was interesting and Mike's real involved with flood situation they were talking about number of storms and intensity increasing. We need to be prepared for. County has some assistance, I just really hope we never have to use it. The second thing is the solar project we're looking at. Last year me and Richard didn't think it was beneficial to Delanco because of the savings we get from NGP but it looks now that the company has come back to us and addressed some of Richard's concerns he had a better explanation of the costs. He had a better plan for where to put the panels—up front isn't acceptable, side there isn't enough room, they now proposed to put a pole barn up—John and Richard and George and myself, we don't see a problem if they locate the panels there, they'll be high enough and would provide protection for vehicles parked there. Report should be put together tomorrow or Wednesday so we can all talk about this. It looks more promising than it did last fall. Shade tree drafting new ordinance covering arborvitae being planted between curb and sidewalk and sets shade tree standards that would prohibit that.

Fitzpatrick: but residents aren't allowed to put anything in that median strip anyway.

Dovey: so John and I are going to meet Thursday to go over it one last time then we'll submit it to Kitty for distribution to folks at land use board. We're asking for feedback from those members on the subcommittee.

Templeton: JIF had retreat seminar all day long at the Madison, technology risk assessment. Becoming a real big item for the JIF. The damage hackers can create hacking personal information, staff and employees opening what look like legit emails—there's various trainings, posters, documents and procedures being pushed out to all municipalities because when a town gets hacked it can be really expensive. A town last year got hit for 100k. I was working on grant for nature conservancy, hopefully successful results in a month. Thank you to Amber who works for DEP but also taking night classes on getting certified for GMP mapped out entire Zurrburg shore line and found aerial photographs of the site, sent that to me this afternoon as something the township can use now and in the future. Attend school board meeting they talked about the budget its in a much different format than we're accustomed to. Reduction in classroom instruction 2 full time and 1 part time for a total of 110k

reduction. Refusal of school admin/superintendent to answer detailed questions about their budget. 3x during the hearing they refused to answer any questions about it. EAB had poster contest at the school at our meeting we picked some winners and they'll get their prizes in a week or two. West ave nature trails 9-2p cleanup on sat may 12th.

Browne: this Wednesday freeholder meeting there's a release of a study to save Centerton road bridge. Read between the lines, 25mil saying its going to be a walking bridge. After that meeting I stopped here to attend shade tree mtg with Bob and I envisioned that bob was getting beat up by them but it was just Bob and Maureen. Office of emergency management, I aske bob holt for a detailed list of violations he did get the list of properties to me this afternoon. i wish I as a committee member could do more. I was particularly interested in the camp meeting grounds. The tenants are going to start pulling out.

Fitzpatrick: I want to have a meeting with the property owner there—the high grass, the garbage—it's the center of our town.

Browne: when you have this type of complex, does the town ever put an assessment on a property to offset maintenance cost?

Heinold: there's special improvements, maintenance costs. The only thing is if you have a property owner who isn't present or doesn't care you have to drag them through the system and become a cost to them. Go down Rt 70 in Evesham where kmart complex was, that property owner wouldn't do basic maintenance then he complained he needed a tax reduction because he had no tenants. There's basic upkeep that's expected.

Browne: Has ron holt issued any fines?

Schwab: he can't issue fines, the court has to issue that. You have to cite them for code violations.

Browne: I did see on social media that one of the tenants there is going to take the landlord to court.

Scwab: no such thing as beautification ordinance. Only safety violations. Now that there's only trashcan there there's only 1 spot where the trash is accumulating. More trashcans mean more cans to be missed.

Fitzpatrick: the way I would appeal to them is to visit each tenant for a statement and bring it to the landlord.

Schwab be specific saying what are you saying is the violation. Put the pressure on the individual face to face.

Templeton: commercial property than owner of property should provide trash receptacles for that for uniformity.

Fitzpatrick: attended yard sale, got hoagie from FD and breakfast from the boyscouts. It was a nice event OEM meeting went very well. School board meeting was very insulting to the public. I made my opinion known to superintendent. I suggested to superintendent that they have a mission statement on the agenda right up front, if he said it once he said it a dozen times. Previously I had given out a copy of our budget. I give credit to lynn whitney for abstaining from voting because she didn't understand it. I hope they take our suggestion that they make it more user friendly. We work so hard to have a good relationship with the school board and it feels more and more adversarial. I attempted the pro-cops

banquet. Very proud of our officers and riverside as well. There was a 5th grader recognized there for a using the Heimlich for one of his friends who was grasping at his throat choking and he was able to save his life using this. Our first responders have done a lot for our town. Finally, does the state not have to pay taxes to a municipality, (Heinold- they're exempt) there was a resident in Delanco that wanted to put a bid on a property in the town but they wanted more money.

Dovey did you hear anything about the phone system here? If we lose power, there's a moment where there's no power waiting on generator to kick in and all the systems to power back up. We want to ensure that some lights in this room and in the conference room.

Lohr: I had Beverly contact phone company and we're having them work up a price. Also, we need to get our electrician to get some of the light switches onto the generator. So that's in the works.

PUBLIC COMMENT STATEMENT There are two opportunities for the public to comment and ask questions. The purpose of the public comment sessions is to allow residents to share information and/or views with the Delanco Township Committee. Since the Committee may be hearing the information for the first time, it is not always possible to have issues and questions settled within the public comment session.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE

Jack Keifer 44 Pennington way: I spoke last month about homestead rebates and about the reduction. I want to thank Kate for giving me a phone call later in the week and settling me down. It basically, looking at it is a 400 hit that came out of thin air. Trees, as I recall, the residents of NL were told there was a list created and if we had issues with our sidewalks, there would be a certain amount of grant money provided by sequence until money was gone. A year or two later another grant would be available. (Fitzpatrick: the ash trees didn't come out of sidewalk budget—it came out of the shade tree) (Schwab: 15 ash trees that didn't affect sidewalks, all other trees were taken down because they affected sidewalks. It was the danger of the ash bore.) is there any intent to replace the trees? (Dovey: there are talks in place) last storm there were a number of trees on blvd that were damaged. Days later orange tape around them, are they to be removed? (Fenimore: that's from the shade tree guy, he put them up as the wish list to have me take them down) (Dovey: unfortunately, there wasn't a formal shade tree mtg so no action has been taken yet. We haven't passed a budget yet so any kind of tree replacements has to wait until after that passes.) chances are we aren't going to have the same trees planted? (Dovey there are a couple diseases affecting trees, particularly Ash and Oak diseases) (Browne: put in a request to the shade commission to replace trees in the normal fashion). We had trees removed that fell on HO property, it wasn't HOA by about 20ft. we contacted county, they said it's not our tree it's yours. We showed them it's not ours—it's by the clubhouse just past the bocce course. It fell away from the county path it's between path and the basin. Fell towards basin. (Fenimore agreed to go look at it)

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

CONSENT AGENDA ITEMS (“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

ORDINANCE 2018-10 AMENDING CHAPTER 295 GOVERNING “VEHICLES AND PARKING” *1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR MAY 21, 2018 7:00PM

RESOLUTION 2018-62 GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

RESOLUTION 2018-63 REFUND CASH PORTION OF MAINTENANCE GUARANTEE AND ESCROW BALANCES FOR JRB PROPERTY GROUP LLC AT ILLINOIS AVENUE, BLOCK 405 LOTS 5 & 6

RESOLUTION 2018-64 REFUNDING UNEXPENDED ESCROW ACCOUNTS

RESOLUTION 2018-65 RESOLUTION CERTIFYING LIENS AGAINST 629 HICKORY STREET, BLOCK 1511, LOT 6 AND 631 HICKORY STREET, BLOCK 1511, LOT 7 FOR COSTS INCURRED BY THE TOWNSHIP IN ACCORDANCE WITH DEMOLITION OF AN UNSAFE STRUCTURE

PAYMENT OF BILLS

ACCOUNT	AMOUNT
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GENERAL	\$1,110,900.53
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PAYROLL	122,116.94
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PUBLIC DEFENDER FUND	350.00
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ESCROW TRUST	22,093.25
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HOUSING TRUST	90.28
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MUNICIPAL OPEN SPACE	9,322.07
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APPROVAL OF MINUTES – 4/2/2018

APPROVAL OF BUSINESS LICENSES 2018-40 and 2018-48

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA Motion by Browne seconded by Dovey to approve the consent agenda Roll Call: Browne X Dovey X Ouellette X Templeton_X Fitzpatrick X

CORRESPONDENCE

Lohr: painting of first Presbyterian church Alice Hennings donated by Arlene and Judy Phillips in their mother's honor. We will look for a place in the lobby to display it. We also receive a letter from DFSB requesting they release their cash guarantee for maintenance bond for work years and years ago. 4177.50 was check, we pulled it out because we hadn't passed a resolution. I want to ask Township committee 2018-66 refunding DFSB 4177.50 to DFSB from when they put the drive thru in years ago.

Resolution to refund escrow balance: Templeton and Browne. Role call All in Favor

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO

none

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

DISCUSSION ITEMS:

1. TRASH COLLECTION REGULATION ISSUES

Fitzpatrick I saw pic you circulated to us Janice. Sometimes rental properties have huge amounts of trash this was on the market and has since sold. We since have had other problems, almost every week—as a matter of policy they have to get a dumpster because 300lb is the limit. This resident on 3rd challenged our code, and like other things we've been telling people "policy" there's nothing substantiated in our code. The 50lb per bag is not in the code. We need something in there to be enforceable. (Browne: I've seen this problem before, when landlords evict a tenant they clean out the apt and toss it on the streets. We need an ordinance on the books, upon tenant fit-out they need to get a dumpster. You can take a 5bedroom house and put it out for trash. Years ago, you could rent a township dump truck for \$100. That was discontinued at a township meeting because of the cost and time involved) (Templeton: you haven't been to a JIF meeting lately huh) OSHA standards say trash bin can't be more than 50lb. it also affects our tonnage. You need to write in your code limits. Lohr: fern, john browne and john fenimore you are a subcommittee to look into this. (Fenimore: when you do the cleanout there's no knowledge of what's in those bags, it could be paint, chemicals—you need to be restrictive)

2. PROPOSED COMPLETE STREETS POLICY

Schwab sent this out to read, Chris wrote it. Its getting a little late to go into it now. Chris should at least explain it. Chris: purpose is to make complete streets avail to all pedestrians, bikes, roads. Main purpose is to improve chances of municipal aid. Improves streets, trail systems. Probably not going to help too much in Delanco but if something comes in there's a plan that promotes bike lanes. Benefits on page 2 about mobility, environmental and local programs. There's a subcommittee to be set up to implement

whatever we want to work on, reinforce strategies to comply with county master plan. Coopertown, creek road, develop new sidewalks routes to the light rail. Exemptions are on page 5 & 8. Get subcommittee together consisting of construction dept, public works, joint land use engineering, police department. (Fitzpatrick would it be better to give this to JLUB?) (Browne: we're the ones putting in for capital improvements) (Templeton: what does a complete street look like?) Sidewalks, lighting, bike lane, handicap ramps. You do it for what's appropriate for your town and at this time in your towns life. Fitzpatrick: so, subcommittee: Templeton, Dovey, Fenimore, Desanto and Kitty If you could ask someone from JLUB. One engineer township or JLUB should be involved.

ADJOURNMENT- Motion by Kate, Browne seconded.