

The following are personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Road.

Delanco Township Committee Meeting, June 11, 2018

Present: Browne, Dovey, Fitzpatrick, Ouellette, Templeton

Also present: Mr. Schwab, Township Administrator; Mrs. Lohr, Township Clerk; Mrs. Martin, Deputy Municipal Clerk; Mr. Fox, Township Engineer; Mr. Heinhold, Township Solicitor; Mr. Fenimore, Supt. of Public Works

Paul Forlenza, deputy executive director of Burlington County Municipal Joint Insurance Fund (JIF), said GIF is doing extremely well and presented facts and figures in support of his claim. He described initiatives GIF is undertaking, including a wellness program and efforts to address areas such as employment practices liability, technology risk management, cybercrime, and land use board liability. The township committee later approved a resolution authorizing renewal of its membership in the Burlington County Municipal JIF.

COMMENTS AND REPORTS:

COMMENTS - PROFESSIONALS

TOWNSHIP ENGINEER: Harry Fox discussed a number of issues. He said the seawall project has been submitted to Army Corps of Engineers and the state DEP. The only issue is sturgeon habitat. He doesn't see a problem with doing the work because of sturgeon. There will be paving on Fenimore and West Ave. starting 6/25. Contract completion date is 7/17. Paving on Rancocas and Second Street, Cedar to Vine, should start in July. There was a discussion of sidewalk replacement in areas of Newton's Landing. Dovey wants to give information to HOA head to promulgate to residents. Lohr said sidewalk areas need to be inspected before work is done. Templeton said that when the sidewalk program starts, it should be announced to the entire community of Delanco, not just to a certain portion.

TOWNSHIP SOLICITOR: Doug Heinhold said there are ongoing issues with the developer of the Cornerstone affordable housing project. A redesign was required due to DEP issues, among other things. He recommends the township make a \$50,000 contribution to Cornerstone taken from the trust fund established to address affordable housing issues. The money was established by affordable housing developers and doesn't come from the township operating budget. The committee will vote on a resolution to make the contribution at the next meeting.

SUPT. OF PUBLIC WORKS: John Fenimore reported on various efforts: brush pickup and chipping projects, mulched flower beds at Gateway, parade preparations, dragged ballfields 17 times, picked up boat ramps, etc.

TOWNSHIP CLERK: Janice Lohr said elected officials and township staff have to take storm alert training, which can be accomplished by watching a training video on a computer set up in the municipal building. Fenimore asked if the police had been informed about the training; they'll get extra points for it. Lohr said she would discuss with Chief DeSanto. A discussion ensued about a trash disposal ordinance to address the problem of residents putting too much and inappropriate trash on the curb for pickup. A particular problem is landlords emptying out apartments of evicted renters. A subcommittee of the township committee is looking into the issue. Lohr said the township staff gets many calls on trash pickup days from residents complaining of the mess. Fitzpatrick said apartments with more than two units should have a dumpster. Templeton said he met with owner of Camp Meeting Grounds about trash issues. More trash cans need to be installed.

TOWNSHIP ADMINISTRATOR: Richard Schwab said the county is ready to complete the last stage of

the Rancocas Creek greenway trail project. There was a discussion about the route of the trail through Delanco. Templeton and Browne will attend a meeting along with Schwab, Fenimore and Chief DeSanto to learn more. Fitzpatrick will be a backup for the meeting if Browne or Templeton can't attend. Schwab discussed the status of a solar power project for possible set-up at Public Works. It could be a lot of effort with minimal benefits, so he will learn more. We should move quickly or we could get shut out, Schwab said. On other hand, we might not want to do it.

Browne arrived at the meeting at 8:15.

Schwab asked for resolutions to approve \$5,500 for enforcement of click-it or ticket enforcement and \$6,600 for enforcement of distracted driving laws. Resolutions 2018-78 and 2018-79 proposed and approved unanimously.

TOWNSHIP COMMITTEE

Ouelette said EAC met to discuss converting twins to single houses and redoing the business promotion video for Delanco showing the inside of Delanco businesses and interviewing owners and employees. Dovey attended a meeting concerning the Route 130 and Bridgeboro Road jughandle, which is a safety hazard. Nothing will happen with the jughandle for eight years, he said. Other matters were discussed, including the danger of increased pedestrian traffic on Coopertown Road on portions where this is no sidewalk. Templeton said kudos to Recreation and Public Works for a successful Memorial Day Parade. The Environmental Advisory Board meeting was canceled. The township will not get anything from the Living Shorelines grant program. He is working on a hazard mitigation plan update. Browne attended a meeting of a county steering committee for intersections. There was a draft of a study for all the Route 130 corridor. For the Bridgeboro Road jughandle, there was a plan for a longer deceleration lane on 130 plus widening the jughandle. There is an eight-year window on the project. He mentioned a rental registration program, which sparked a discussion about rental units and inspection programs. Lohr said inspections evaluate whether building codes are being met, not aesthetic issues with the units. Fitzpatrick said the parade was nice and thanked Phil McFadden, who was present. She said the Historical Preservation Board is working on a project to record information about Delanco residents who served in the military. She attended the first concert at Hawk Island, which featured the Walnut Street School band. She said the township has a 100-year-old resident; she would like to deliver a proclamation and perhaps a bouquet of flowers.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE

Newton's Landing resident #1: A surveyor parked in front of his house to mark a water main that end at his property and said there might be a water main installed to go from Newton's Landing to the Cornerstone project, and that it might run through his property. Fox said he doesn't know what the water company plan is, but the right of way is not on his property. He said they should not need to go on his property for work.

Newton's Landing resident #2: Asked for information about Ordinance 2018-12 for an easement. Heinhold said it's a small area or right of way for the municipality to have access and it was extended to the county. The homeowner was concerned that it was an easement over his property.

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

CONSENT AGENDA ITEMS ORDINANCE 2018-11

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “AN ORDINANCE OF THE TOWNSHIP OF DELANCO PROVIDING FOR AND DETERMINING THE RATE OF COMPENSATION OF OFFICERS AND EMPLOYEES”

*1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR JULY 9, 2018
7:00PM

ORDINANCE 2018-12

AUTHORIZING GRANT OF EASEMENT TO COUNTY OF BURLINGTON FOR PUBLIC ACCESS OVER PORTION OF BLOCK 2100, LOT 64

*1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR JULY 9, 2018
7:00PM

RESOLUTION 2018-72

AUTHORIZING THE LEASE/PURCHASE OF A POLICE VEHICLE UNDER STATE CONTRACT

RESOLUTION 2018-73

REFUNDING UNEXPENDED ESCROW ACCOUNTS (10% CASH GUARANTEE AND STREET OPENING GUARANTEE) JRB PROPERTY GROUP LLC FOR ILLINOIS AVENUE SUBDIVISION, BLOCK 405, LOTS 5 & 6

RESOLUTION 2018-74

SPECIFYING THE SALARIES OF CERTAIN EMPLOYEES WITHIN DELANCO TOWNSHIP

RESOLUTION 2018-75

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

RESOLUTION 2018-76

RESOLUTION APPOINTING POLICE OFFICER ROBERT DEERING AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER FOR THE TOWNSHIP OF DELANCO

RESOLUTION 2018-77

A RESOLUTION OF THE GOVERNING BODY OF THE TOWNSHIP OF DELANCO ADOPTING THE FORM OF THE NEW JERSEY TORT CLAIMS ACT QUESTIONNAIRE REQUIRED TO BE UTILIZED BY CLAIMANTS FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF DELANCO IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6 AND DESIGNATING QUAL-LYNX AS THE AGENT FOR THE TOWNSHIP OF DELANCO TO PROVIDE THE QUESTIONNAIRE TO ALL OF THE CLAIMANTS AND TO RECEIVE THE COMPLETED QUESTIONNAIRE FROM THE CLAIMANTS.

PAYMENT OF BILLS

<u>ACCOUNT</u>	<u>AMOUNT</u>
GENERAL	\$780,530.86
PAYROLL	152,239.69
CAPITAL	10,300.00

PUBLIC DEFENDER FUND	350.00
DOG FUND	30.00
ESCROW TRUST	8,567.10
MUNICIPAL OPEN SPACE	7,947.44

APPROVAL OF MINUTES – 5/21/2018

Consent Agenda approved unanimously.

CORRESPONDENCE None

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS

SESSION TWO

None

DISCUSSION ITEMS:

1. NJDOT GRANT APPLICATIONS

- * 2018 Transportation Alternatives Set-Aside Program
- * 2018 Safe Routes to School Program
- * NJDOT Municipal Aid

Fitzpatrick suggested applying for aid to improve the routes of kids walking to either township school from the new development. It was mentioned that portions of Cooper Street and Pennsylvania Ave. do not have sidewalks. Lohr said municipal aid grant application deadline is August 23.

2. PROPOSED COMPLETE STREETS POLICY

Subcommittee consists of engineer, Public Works, two Township Committee members, Chief DeSanto, representative of Joint Land Use Board. Need to call meeting shortly.

3. MUNICIPAL Excess Liability JIF Tenant and Users Liability Insurance Program (TULIP) (tabled from 2/5/18 meeting)

Discussion concerned allowing non-township entities to use municipal building if they get a certificate to use it. Templeton said it is designed for communities that have recreation centers and other facilities to rent out. There was concern expressed about loss of control of access to municipal building. Lohr said it could be useful groups wanting to use basketball courts and other recreational facilities. Fitzpatrick said they can go through Recreation. The committee decided to take no further on the matter.

ADJOURNMENT at 9:20.

Submitted by Kevin McLaughlin