

The following are my personal notes, not official meeting minutes. For official minutes, please go to the Delanco Municipal Building, 770 Coopertown Rd.

Delanco Township Committee meeting September 24, 2018

Present: Browne, Ouellette, Dovey, Fitzpatrick, Templeton

Also Present: Mrs. Lohr, Township Clerk; Mrs. Martin, Deputy Municipal Clerk; Mr. Heinold, Twp. Solicitor; Chief DeSanto, Delanco Police; Mr. Noll, Township Engineer; Mr. Fenimore, Supt. of Public Works

*PRESENTATION – KIA FLAG – Tim Tyler, Burlington County Clerk

*PRESENTATION – 2018 CHAMPIONS - U10 SOFTBALL AND U12 SOFTBALL TEAMS

COMMENTS AND REPORTS:

COMMENTS –

DEPARTMENT HEADS

1. Police –

-Followed up on info on street light for Franklin and Burlington – 36 wt LED or 56 wt LED – pricing similar \$17.00/18.00 a month for the brighter.

Templeton: Please ask if it is possible to have a shield on it so that the light points down.

DeSanto: Spoke at Pearson and Walnut Back to School nights about pedestrian safety – respect for crossing guards.

2. Municipal Clerk

-Erin and I attended active shooter presentation. Will meet with Chief to go over some ideas.

-Most of our latrines are out of order. Toilets were recalled 7 years ago because they could explode resulting in injury. We didn't know that they had been recalled because no one had sent in the warranty cards. Had three toilets installed to keep the building open. Kits to retrofit are on the way. Need a licensed plumber to install.

Fitzpatrick: It wasn't anyone from our staff who failed to do the paperwork. It was the contractor and the engineer. The ones in the lobby are now working.

Lohr: The urinals weren't included in the issue. That water is on and they are functioning.

-Townwide yard sale – Sept 29. Scouts selling breakfast, Fire/EMS hoagie sale, Friends of the Library yard and book sale

-Oct 27 Women's Club 5k run

-Rabies Clinic is Nov. 10

-Nov. 4 – Delanco military veterans salute by Historical Preservation Board

- Sign up for Recycle Coach- need three more sign ups. Town will get more recycle carts.

-Reminder that deadline for application for affordable apartments at Cornerstone is Nov. 10 – applications and layouts are here. You can't bring applications to the lottery.

COMMENTS - TOWNSHIP COMMITTEE

Templeton:

- Caught some of Back to School night – well-attended.
- attended JIF safety meeting last week. Thanks to Janice and Erin for attending seminar on active shooter.

Fitzpatrick:

- Reached out to RLS – open-house Thurs. Nov. 1 – for Township Committee and Economic Development

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE -

none

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

CONSENT AGENDA ITEMS

PAYMENT OF BILLS

ACCOUNT Amount

GENERAL \$ 12,931.68

P A YROLL 37,263.43

CAPITAL FUND 133,870.68

PUBLIC DEFENDER FUND 350.00

DOG FUND 456.00

MUNICIPAL OPEN SPACE 1,131.75

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA – Passed unanimously

CORRESPONDENCE - none

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO -

none

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

DISCUSSION ITEMS:

NEW SIDEWALK REIMBURSEMENT PROGRAM

Fitzpatrick: I reviewed it. We have received a letter from Traditions at Newtons Landing – not sure if they apply or we apply. They apply. Newtons Landing has put in a request form for trees along Newtons Landing Boulevard.

-permit fee – who pays that?

Lohr: Applicant.

Fitzpatrick: And it’s not paid until it is approved.

Lohr: Right

Fitzpatrick: Who approves? Shade Tree?

Lohr: yes.

Fitzpatrick: Then, before we advertise, we need to change the ordinance and fees before approving.

Lohr: Resolution does say that.

Fitzpatrick: Mike had suggested stump removal can be done...

Templeton: That was my question – sometimes the stumps are there, sometimes they aren't. For sidewalk work, there might be an additional charge for stump removal.

Lohr: Stumps can be there until Public Works gets to it. It won't stop the concrete work. They can lift the panel.

Dovey: It could be a long time.

Templeton: Say there is a stump with sidewalks that a homeowner had installed.

Who is going to chew up a stump with new sidewalks there?

Dovey: That is happening in NL now.

Fitzpatrick: If individual is getting sidewalk done, contractor may grind the stump.

Lohr: John Fenimore is the person to ask because he will be taking out the stump. I would say the contractor would have to cut the roots before laying new sidewalk. The tree would be gone.

Dovey: Contractor needs to know that he won't be fined for working on the stump.

Fitzpatrick: We need to have language that says that.

Templeton: If someone is assuming that the township planted the tree and owns the stump...

Lohr: (missed it)

Dovey: I wouldn't put a time for the stump removal.

Fitzpatrick: We need to protect ourselves.

Lohr: When we go out to assess the panels, we will be able to see. We need to work with John Fenimore. We are going to look at every single panel.

Browne: Some homeowners have asked if they can have stumps removed.

Lohr: If property owner wants to expedite the process and pay for stump removal, we won't pay for that removal.

Browne: Some sidewalks have heaved from trees that have been removed previously. Contractors know how to get out the roots. It will take time for homeowners to get this request through. If it were me and I had to wait a year or two, I would at least know I was doing something about it.

Fitzpatrick: I'll come up with the language. I will call John and ask what he would like in these documents regarding the stump.

Lohr: Several requests are in Shade Tree's mail bin from those who have requested reimbursement. Not eligible under CDBG.

Dovey: I would like to see it announced on Community Day.

Templeton: The replacement/repair permit form. "must call for inspection before concrete is poured." How are we going to be able to accommodate that?

Fitzpatrick: How can you approve a permit for a sidewalk? Doesn't it have to be the constructio official?

Browne: Tom Casey does preinspections in Mt. Holly.

Fitzpatrick: Someone needs to inspect to be sure it is in compliance.

Lohr: Separate from Uniform Construction Code so we could inspect.

Templeton: The question is ...my neighbor had sidewalks done in 20 hours. Can the township send someone out as soon as the contractor is ready to pour? Can you accommodate that?

Martin: No.

Browne: In-house approval would be a convenience for our residents. It's not rocket science.

Fitzpatrick: Whoever sends the letter that says you need to replace your sidewalk, that should be the person who inspects.

Lohr: That is the second part of the program. You are talking about the reimbursement portion now. You want to make sure they are pouring the right depth.

Browne: I had a porch put on the jewelry store. Tom comes and just looks at the hole.

Templeton: What if, on this permit for sidewalk replacement, separate from tree damage, there is a spot on this for the licensed contractor to sign that they are meeting the specs.

Lohr: That is a great idea. We won't get shoddy workmanship.

Templeton: Return copy can come back to the township for the records.

Lohr: We talked about training for public works. That doesn't mean it can't move forward.

Browne: Sidewalks have been Janice's baby. She is the perfect person to get the program rolling. I have confidence in her.

Lohr: Thank you. Like any new programs, we will be making modifications as we need. That's to be expected. Best practices means you are always evaluating.

Fitzpatrick: Here is an idea for language regarding stumps: Township can't guarantee that stump will be removed when the tree is removed. Homeowner or contractor has the authority to remove the stump at their own expense.

Lohr: Call with any other suggestions. Mike, on your comments, you indicated a change in the block...which one?

Templeton: The one in the top third of the third page. Just add, "up to \$100."

Lohr: Let's put these all in for next week's agenda.

Ouellette: Ordinance is established. Contractor certifies that the concrete meets the specs. It says the engineer will review.

Lohr: We will send revised forms out to you and engineers and ask them for their comments.

ADJOURNMENT

Submitted by Maureen Barrett